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1916

Library School

TWELFTH ANNUAL REPORT  
OF THE  
BOARD OF TRUSTEES  
OF THE  
FREE PUBLIC LIBRARY  
JACKSONVILLE, FLORIDA



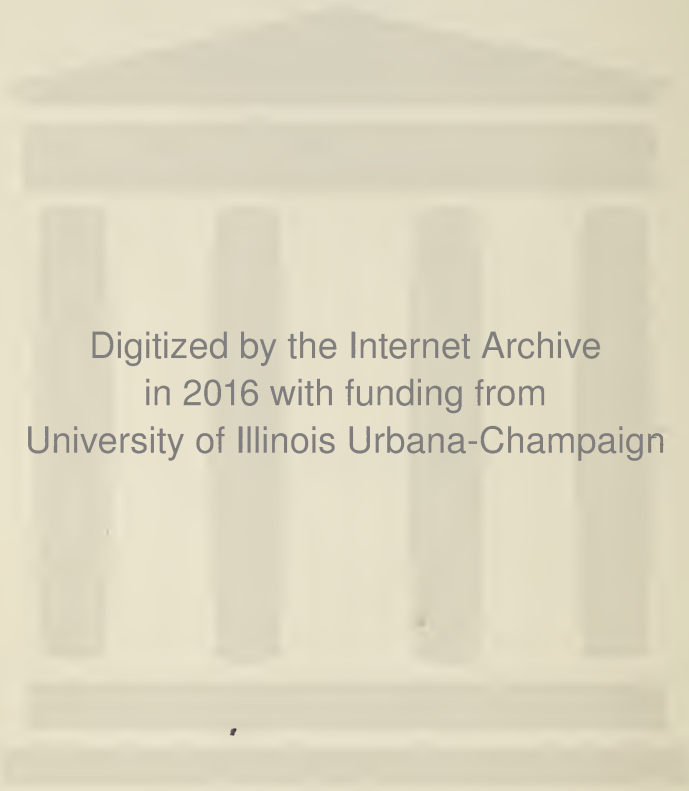
FOR THE YEAR ENDING DECEMBER 31  
1916



JACKSONVILLE  
PUBLIC LIBRARY  
TWELFTH ANNUAL REPORT  
OF THE  
BOARD OF TRUSTEES  
FOR THE YEAR ENDING  
DEC. 31, 1916

DECEMBER 1916

JACKSONVILLE, FLORIDA  
THE DREW PRESS  
MCMXVI



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The Librarian Serves as Clerk of the Board

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LLOYD W. JOSSELYN, Librarian

ELIZABETH V. LONG.....	Assistant Librarian
MABEL M. JONES.....	Children's Librarian and Cataloguer
PATTIE FROST.....	Chief Loan Department and Cataloguer
LUCY M. STARKE.....	Assistant Loan Department
MABEL E. EASTMOORE.....	Assistant Loan Department
ANN L. STOCKTON.....	Story Teller
MYRA GRAY.....	Substitute Assistant
CARL BOHNENBERGER.....	Book Assistant
MAY E. LOFTON (Colored).....	Asst. Colored Department

JANITOR

JAMES A. FLOURNOY (Colored)

# Report of the Trustees

*To the President of the City Council:*

The Trustees of the Free Public Library herewith submit their twelfth annual report, which covers the work of the Library for the year 1916.

Over 173,000 volumes have been loaned and a remarkable amount of cataloging and indexing has been done during the past year as is shown by the Librarian's report. The immense amount of detail work necessary to make the library of the most service to its patrons is scarcely comprehended by those not familiar with such work. Individual books are indexed under many subjects which often require as many as twenty cards to make the contents of such book available for the public. The careful work this calls for, the large amount of investigation, listing of books and articles, and the answering of innumerable questions in the reference department; the demand for intelligent service at the circulation desk; and the growing importance of the work with the schools require the employment of an intelligent staff, and we feel that we have a very efficient force in the several departments of the library.

The terms of Messrs. Archibald, Perry and Stevens expired in February and these gentlemen were elected by your body to succeed themselves.

The report of the Librarian, the financial statement and the appended statistical tables are embodied in this report.

Respectfully submitted,

J. W. ARCHIBALD, *President Board of Trustees.*



# Report of the Librarian

*To the Board of Trustees of the Jacksonville Free Public Library:*

GENTLEMEN:

I have the honor to submit the report of the Public Library for the year 1916, being my fifth annual report. During the year there has been a slight decrease in the circulation of books, a marked growth in the resources of the library and an extensive increase in the work of cataloging, classifying, indexing and arranging the material on the library's shelves. Under the different heads, Contents and Circulation, Cataloging and Classification and Administration, I have given a detailed report of the work of the library.

## THE CONTENTS AND CIRCULATION

The library added 5,089 volumes during the year, 1,402 of these being gifts, 973 from the United States Government and 429 from various donors. With a total of 1,040 withdrawals, the increase in the number of volumes is 4,049. This with one exception, that of the year 1914, is the largest in the history of the library.

The special collection of Florida and Jacksonville material has been increased by several rare and out-of-print books and by many pamphlets, extracts and new publications. To further increase the value of this department, the library has commenced the indexing of all Florida material contained not only in its own general books, but also those not on its shelves.

# JACKSONVILLE FREE PUBLIC LIBRARY

The library contains 41,679 volumes classified as follows:

	No. of volumes	Percentage of total number
General Works.....	176	.4
Reference .....	1,367	3.2
Bound Magazines and Newspapers	3,935	9.4
Philosophy and Ethics.....	563	1.3
Religion .....	1,005	2.4
Sociology .....	1,991	4.7
Languages and Philology.....	194	.4
Natural Science.....	800	1.9
Applied Sciences or Useful Arts..	1,715	4.1
Fine Arts.....	1,252	3.0
Literature .....	2,782	6.6
Description and Travel.....	1,713	4.1
Biography .....	1,906	4.5
History .....	1,868	4.4
Government Documents.....	3,838	9.2
Foreign Languages.....	350	.8
Fiction .....	8,573	20.5
Juvenile Fiction.....	3,454	8.2
Juvenile Classed.....	4,547	10.9
Total.....	41,679	100.0

The library circulated 173,487 volumes, a decrease of 3,966 over the previous year. It is interesting to note that there has been a decrease of 3,173 in the colored department, 1,497 in the rent fiction collection; 4,291 in the free fiction collection, and 2,376 in the deposit stations, which is offset by an increase of 1,446 in the use of classed books of the adult department; of 2,221 in the school libraries, and of 3,704 in the juvenile department.

With a 25 per cent cut in the book fund which has greatly reduced the library's new fiction and necessitated closing the two small branches, and with a perceptible loss



in the city's population during the early part of the year the librarian feels that a decrease of only 2 per cent in circulation is a remarkable showing.

#### REGISTRATION

Registration for the year was 3,880, making a total registration since the opening of the library of 38,308. Of this number 10,598 are active users of the library.

#### CATALOGING AND CLASSIFICATION

Special effort has been exerted during the year to increase the usefulness of the books already on the library's shelves by a more extensive cataloging of their contents. Of the 3,838 government documents, 2,020 have been catalogued, classified and so arranged on the shelves that their contents are as accessible as are any of the other books of the library. Over eleven thousand cards have been made for these books, which with the 8,566 cards made for the general collection makes a total of 20,254 cards filed in the catalog during the year. Altogether 4,312 books have been catalogued besides the addition of 1,657 serials and duplicate copies.

#### ADMINISTRATION

Modern and sanitary plumbing changes were made in the basement, the work to be completed in 1917. The exterior wood work, sash and metal screens and the interior stairs have been repainted. Three sections of catalog trays containing 66 drawers and four book cases with a capacity of 2,920 books have been added.

Early in the year, the library bought the complete dictionary card catalog of the United States Department of Agriculture. These 20,000 cards listing *all* of the agricultural material of the United States Government by subjects and authors are of great value to the city and the state. These cards are being transferred to the main catalog as fast as the publications are classified.

Besides the Annual Report, the library published a Story Hour Bulletin, a second edition of the "Better Babies" reading list, a History of the Ladies' Friday Musical and a Reading List of Magazine Articles on South America. Weekly book lists in both the Florida Times-Union and the Metropolis have been a great aid in advertising the new books and special collections of the library.

With a new Multigraph machine, the library has been able to print a number of short reading lists, circular letters, duplicate poems and administrative forms.

The librarian believes that in many of the departments the demands for service have grown more rapidly than can be supplied by the staff. For example, work with the schools has now become of such importance that it is a question how the library can take care of the future growth without a special assistant for this department. At least one full-time assistant is needed to continue the competent service rendered in the past.

Every member of the staff has worked faithfully and efficiently throughout the year. The librarian, Miss Frost and Miss Eastmoore attended the annual conference of the American Library Association at Asbury Park in June; the librarian being appointed a member of the Committee on Binding of the Association.

Respectfully submitted,

L. W. JOSSELYN, *Librarian.*

## General Summary

### Population 1915 (State Census)

Jacksonville .....	66,850
White .....	30,798
Colored .....	36,035
Duval County.....	94,834
Volumes in Library December 31, 1916.....	41,324
Total accessions, 1916.....	5,089
Additions by purchase.....	3,687
Additions by U. S. Government.....	973
Additions by gift.....	429
Total withdrawals.....	1,040
Volumes lost and accounted for.....	224
Volumes worn out.....	555
Duplicates returned to U. S. Government.....	261
Volumes bound and repaired.....	1,579
Books rebound.....	872
Magazines and serials bound.....	281
Books repaired.....	426
Total receipts.....	15,839.33
Amount received from taxes.....	13,989.85
Total expenditures.....	15,839.33
Amount paid for books, periodicals and binding.....	4,353.57
Amount paid for salaries and labor.....	7,205.18
Circulation, total.....	173,487
Adult .....	109,557
Juvenile .....	38,156
Colored .....	8,573
School libraries.....	7,695
Branch and deposit stations.....	9,506
Pictures .....	3,384
Poems .....	1,258
Average daily circulation.....	565
Registration .....	3,880
Adult .....	2,783

# JACKSONVILLE FREE PUBLIC LIBRARY

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Juvenile .....	834
Colored .....	263
Total registration since opening of the library.....	38,308
Cards unexpired and now in force.....	10,588
Rent Collection	
Books added to collection.....	283
Books taken from collection.....	375
Books in circulation.....	247
Volumes lost and missing.....	184
Circulation .....	7,445

## Appendix A

### CIRCULATION

#### CIRCULATION BY DEPARTMENTS

Main library, adult.....	109,557
Main library, juvenile.....	38,156
Main library, colored.....	8,573
School libraries.....	7,695
Deposit Stations.....	9,506
Total.....	173,487

#### CIRCULATION BY CLASSES—MAIN LIBRARY

	Adult	Children's Room	Total	Per Cent.
General works.....	6,098	858	6,956	4.7
Philosophy .....	2,012	22	2,034	1.4
Religion .....	1,201	500	1,701	1.2
Sociology .....	2,795	5,166	7,961	5.4
Philology .....	395	16	411	.2
Natural Science.....	1,105	1,302	2,407	1.6
Useful Arts.....	2,580	960	3,540	2.4
Fine Arts.....	2,579	1,627	4,206	2.9
Literature .....	3,539	2,845	6,384	4.3
History .....	2,085	1,849	3,934	2.7
Travel and Description.	1,834	1,899	3,731	2.5
Biography .....	1,340	910	2,250	1.5
Total non-fiction....	27,561	17,954	45,515	30.8
Fiction .....	81,996	20,202	102,198	69.2
Total .....	109,557	38,156	147,713	100.0

## Appendix B

STATISTICS—(A. L. A. FORM)

Annual report for year ended December 31, 1916

Free Public Library, Jacksonville, Florida:

Population served (estimated)..... 80,000

Terms of use—Free for lending

Free for reference

Total number of agencies

Consisting of—Central Library

Branches, none

Stations, none

Other agencies, 9 schools served with 50  
collections; 10 clubs and social centres

Number of days open during year (Central Library) 364

Hours open each week for lending (Central Library) 72

Hours open each week for reading (Central Library) 77

	Adult	Juvenile	Total
Number of volumes at beginning of year.....	30,344	7,286	37,630
Number of volumes added during year by purchase.....	2,323	1,083	3,406
Number of volumes added during year by gift or exchange.....	1,339	63	1,402
Number of volumes added during year by binding material not otherwise counted.....	275	6	281
Number of volumes lost or with- drawn during year.....	603	437	1,040
Total number at end of year....	33,678	8,001	41,679
Number of pamphlets at beginning of year—No record kept.			
Number of pamphlets added during year—No record kept.			
Number of pamphlets withdrawn during year—No record kept.			
Total number of pamphlets at end of year—No record kept.			



# JACKSONVILLE FREE PUBLIC LIBRARY

Other additions (maps, manuscripts, etc., enumerate)—No record kept.

	Adult	Juvenile	Total
Number of volumes of fiction lent			
for home use.....	90,198	24,846	115,044
Total number of volumes lent for			
home use.....	121,571	51,916	173,487
Number of volumes sent to agencies.....			9,298
Number of prints lent for home use.....			3,384
Number of music rolls lent for home use.....			none
Other circulation—poems.....			1,258

	Adult	Juvenile	Total
Number of borrowers registered			
during year.....	2,914	966	3,880
Total number of registered bor-			
rowers .....	8,362	2,226	10,588
Registration period, years.....			3
Number of newspapers and periodicals currently received, 225 titles; 268 copies			
Number of persons using Library for reading and study— No record kept.			

## RECEIPTS FROM

Bills receivable and cash on hand.....	\$ 786.84
Local taxation.....	13,989.85
State grants.....	
Endowment funds.....	
Membership fees.....	
Fines and sale of publications.....	587.14
Duplicate pay collection.....	475.50
Gifts .....	
Other sources (if extraordinary enumerate and state object).....	
Total .....	\$15,839.33

# JACKSONVILLE FREE PUBLIC LIBRARY

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## PAYMENTS FOR MAINTENANCE

Books .....	\$ 3,150.53
Periodicals .....	516.12
Binding .....	686.92
Salaries	
Library service.....	6,528.18
Janitor service.....	677.00
Rent .....	
Heat .....	194.75
Light .....	366.92
Other maintenance.....	2,230.29
<hr/>	
Total maintenance.....	\$14,350.71
Extraordinary, such as:	
Repairs .....	\$ 488.22
Revenue .....	1,000.40
<hr/>	
Grand total.....	\$15,839.33

## Appendix C

### INDIVIDUAL DONORS OF BOOKS TO THE LIBRARY

Archibald, J. W.	L'Engle, Miss Gertrude
Barnes, Mrs. Claudia	L'Engle, Mrs. H. A.
Barnett, H. G.	L'Engle, E. J.
Bedell, G. C.	LeNoir, Mrs. Charles
Bedford, N. L.	McClure, W. B.
Biscoe, Mrs. E. H.	Mast, Mrs. E. M.
Boggs, Mrs. L. H.	Maxim, Hudson
Bolmer, C. B.	Morton, Mrs. H. M.
Bours, W. A.	Moyers, Mrs. S. A.
Butterfield, W. W.	Nalle, Mrs. I. B.
Chadwick, L. S.	O'Hara, Barratt
Clary, Mrs. E. E.	Palsits, W. H.
Cox, Carrol	Parker, Sir Gilbert
Crow, Clinton	Peck, G. B.
Cummer, Mrs. W. W.	Pimblett, William
Curry, N. B.	Polk, L. M. H.
Davis, E. J.	Press, K.
Day, Dr. Gaston	Radford, W. A.
DeSaussure, G. R.	Rechnend, D.
Detwilder, J. W.	Reynolds, Mrs. G. R.
Deveron, Hugh	Rinehart, C. D.
Deyorio, Tony	Robbins, R. C.
Fell, E. N.	Ryerson, A. W.
Firey, S. M.	Sandlin, Mrs. H. J.
Fletcher, Hon. D. U.	Schulte, G. F.
Fuehr, K. A.	Smith, E. F.
Gould, E. C.	Souvielle, Mrs. E. M.
Heartman, C. F.	Stevens, G. H.
Hoxie, J. D.	Thompson, Slason
Hume, H. Harold	Tingley, Katherine
Jacksonville Chapter,	Vans Agnew, Mrs. P. A.
D. A. R.	Webb, G. P.
Jenner, W. A.	Weber, Sophie
Kennan, George	Wyllie, Archdeacon
Lee, Ambrose	Y. W. C. A.







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QUARTERLY BULLETIN  
CONTAINING THE  
ELEVENTH ANNUAL REPORT  
OF THE  
**BOARD OF TRUSTEES**  
OF THE  
**FREE PUBLIC LIBRARY**  
JACKSONVILLE, FLORIDA



FOR THE YEAR ENDING <sup>THE LIBRARY OF THE</sup> DECEMBER 31

1915 MAY 22 1940

UNIVERSITY OF ILLINOIS







JACKSONVILLE  
PUBLIC LIBRARY  
QUARTERLY BULLETIN

CONTAINING  
ELEVENTH ANNUAL REPORT  
OF THE  
BOARD OF TRUSTEES  
FOR THE YEAR ENDING  
DEC. 31, 1915  
AND A  
SELECTED LIST  
OF THE  
NEW BOOKS FOR THE MONTHS OF  
JULY TO DECEMBER, 1915

THE LIBRARY OF THE

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MAY 22 1940

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VOL. VII

DECEMBER, 1915

Nos. 3 and 4

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JACKSONVILLE, FLORIDA  
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1915

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A. D. STEVENS.....	Term Expires 1916
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D. U. FLETCHER.....	Term Expires 1917
G. C. BEDELL.....	Term Expires 1918
W. A. BOURS.....	Term Expires 1918
E. J. L'ENGLE.....	Term Expires 1918

The Librarian Serves as Clerk of the Board

## Committees

### *Book:*

MESSRS. RINEHART, ARCHIBALD and L'ENGLE

### *Building:*

MESSRS. BEDELL, BOURS and STEVENS

### *Finance:*

MESSRS. PERRY, CUMMER and FLETCHER

## Library Staff

LLOYD W. JOSSELYN, Librarian

ELIZABETH V. LONG.....	Assistant Librarian
MABEL M. JONES.....	Children's Librarian and Cataloguer
PATTIE FROST, Chief Loan Department and Asst. Cataloguer	
LUCY M. STARKE.....	Assistant Loan Department
MABEL E. EASTMORE.....	Assistant Loan Department
ANN L. STOCKTON.....	Story Teller
MYRA GRAY.....	Substitute Assistant
CARL BOHNENBERGER.....	Book Assistant
MAY E. LOFTON (Colored).....	Asst. Colored Department

JANITOR

JAMES A. FLOURNOY (Colored)



# President's Report

*To the President of the City Council:*

The Trustees of the Jacksonville Free Public Library herewith submit their annual report for the year ending December 31, 1915.

It is with sincere regret that we record the death of Mr. C. E. Garner on April 23rd. Mr. Garner had been a member of the Board since its organization in 1903, serving with Mr. W. W. Cummer and Mr. J. R. Parrott on the Building Committee that had charge of erecting our present building. By his regular attendance on the Board Meetings and by his frequent calls at the Library he not only showed his interest in the Library but exerted his rare abilities in the guidance of this important educational work of the City.

The terms of Messrs. Bedell, Garner and L'Engle expired in February and these gentlemen were appointed to succeed themselves. The place left vacant by the death of Mr. C. E. Garner in April was filled by the election of Mr. W. A. Bours.

The interior of the building has been repainted, and additional space obtained by combining the reading room and the open shelf room.

The report of the Librarian herewith transmitted contains detailed information of the work of the Library for the past year. A steady increase is shown in the circulation of books and the use of the library over all previous years. The Library has now reached that stage where it has become a necessity to the life of the City. That this is true is shown by the facts that the average daily circulation is 600 books; that every day at least fifty people use the Reference Department and from fifty to one hundred and fifty, the Reading Room. Among the library's 37,630 volumes there is valuable material for everyone,—the student, the business man or woman, the casual reader, the professional man, the

housewife, the club-woman, the winter visitor, the boy or girl and the working man.

The Board recognizing that the average laboring man has not the means to provide himself with a library covering the needs of his occupation, has taken especial pains to supply the library with reference books that will enable him to reach the best authorities on any branch of mechanics in which he may be interested. These include such valuable books as the fifty-seven volumes of the American School of Correspondence; the one hundred and six volumes of the International Correspondence Schools; the Library of Electrical Science; the Abridged Agricultural Records, and the many single volumes of mechanical and electrical engineering, of railroading, printing, manufacturing and of the mechanic and building trades. The Board feels that its efforts in this direction have been fully appreciated as shown by the number of books taken out from the Library. Records show that during the last year two thousand six hundred and seventy-five such books were used in the homes of these people.

Respectfully submitted,

J. W. ARCHIBALD, *President Board of Trustees.*

# Report of the Librarian

*To the Board of Trustees of the Jacksonville Free Public Library:*

GENTLEMEN:

I have the honor to submit the eleventh annual report of the Public Library, for the year 1915, being my fourth annual report. The year just closed has been marked by a large increase in the circulation of books, in the resources of the library, and in the services rendered by the library staff. I have included with my report brief explanations of the system of the classification of books, of the use of the card catalog, and of the value of the reference books, believing these explanations will be of interest to the students and many other seekers after varied information contained in the resources of the library.

## CONTENTS AND CIRCULATION

The library contains 37,630 volumes, classified as follows:

General Works, including bibliographies and books not listed below.....	131	.3
Reference Books.....	1,270	3.8
Periodicals .....	3,792	10.7
Granger Collection.....	325	.8
Books on Philosophy and Ethics.....	506	1.3
Religion .....	940	2.4
Sociology .....	1,784	4.7
Languages and Philology.....	166	.4
Science .....	754	2.0
Applied Sciences or Useful Arts.....	1,530	4.0
Fine Arts.....	1,114	2.9
Literature .....	2,174	5.7
History .....	1,736	4.6
Description and Travel.....	1,595	4.1
Biography .....	1,798	4.7
Government Documents.....	2,810	7.4
Books in Foreign Languages.....	315	.8
Fiction .....	7,604	20.2
Juvenile Fiction.....	3,195	8.4
Juvenile Non-fiction.....	4,091	10.8
Total.....	37,630	100.0

Compared with public libraries in cities the size of Jacksonville, these numbers are extremely small. This is due to the short time that the library has been in existence and to the heavy circulation which wears out a large number of books annually. There is not a library in the country having a greater circulation of its books than this one.

The library added 4,590 volumes during the year; 744 of these being gifts. The increase in the number of volumes is small on account of the large number of withdrawals—a total of 1812. The library circulated 177,453 volumes, an increase of 16,073 or 10 per cent over the previous year. Of these 150,097 were distributed from the main library and 11,882 through deposit stations. Children borrowed 34,452, an increase of 37 per cent over the previous year. The juvenile circulation has nearly doubled in the last two years, a remarkable and pleasing record. In addition 4,884 school readers and books were issued to the schools. These have been used thousands of times, but in compiling the circulation statistics we have counted each book as one in circulation.

#### REGISTRATION

The number of borrowers is just over the 10,000 mark, there being 10,004 active users of the library books. Registration for the year were 4,054, an increase of 278 or 7 per cent over the largest previous record.

#### CLASSIFICATION AND ARRANGEMENT OF BOOKS

In modern library practice, books are classified according to some comprehensive and simple system. Without a general knowledge of the system used in a library, one is unable intelligently to look for books of interest to oneself. For this reason, this article on the classification of books and the succeeding one on the library catalog are given.

The library at its beginning adopted the system devised by Melvil Dewey in 1873, known as the Dewey Decimal



System. In arranging books on the shelves a plan of relative location was used. Thus all the books on any given subject are found together. The Dewey Decimal System of classification divides the whole field of knowledge into ten classes, numbering from 000 through 900. They are as follows:

000 General Works (encyclopedias, periodicals and books so general in character that they cannot be placed in any of the other nine classes.)	300 Sociology
100 Philosophy	400 Philology
200 Religion	500 Natural Science
	600 Useful Arts
	700 Fine Arts
	800 Literature
	900 History

All fiction has been taken from class 800, Literature, and arranged on shelves alphabetically by author with no class number. The newest fiction is in the open shelf fiction room with the larger collection on the ground floor of the book stack.

Each of the ten classes mentioned above are subdivided into ten others. For example, class 600, Useful Arts, comprises

600 General Works on Useful Arts	650 Communication and Commerce
610 Medicine	660 Chemical Technology
620 Engineering	670 Manufacturers
630 Agriculture	680 Mechanical Trades
640 Domestic Economy	690 Building

Each of these classes is again divided; for instance, Agriculture, 630:

630 General Works on Agriculture	633 Grains, Grasses and Tobacco
631 Soils and Fertilizers	634 Fruits and Orchards
632 Insects and Diseases	etc., etc., etc.

The subdivision of classes is frequently carried on still further; for instance, Fruits, 634:

634.1 Pomaceous Fruits	634.4 Minor Fruits
634.2 Stone Fruits	634.5 Nut Fruits
634.3 Citrus Fruits	Etc.

Besides this class number, each book is given another number known as the author number. This combines the initial of the author's name and a figure, in such a way that books arranged by these numbers stand alphabetically by their authors' names.

These numbers, the class and the author, together are known as the Call number. This number is marked on the backs of books and will also be found in the upper left hand corner of the corresponding cards in the card catalog.

*To find a book:* Get its call number from the catalog. Look on the shelves, first for the class number, and then for the author number.

#### THE LIBRARY CATALOG

The library does not have a printed catalog of its books on account of the expense and the impracticability of keeping it up to date. However, a quarterly bulletin lists a greater part of the new books and the numerous reading lists give the titles of the library's best books on various subjects. These publications are free.

The catalog of all books in the library will be found in the cases of drawers to the right of the registration desk. This is a dictionary card catalog—"Dictionary," because the entries are arranged alphabetically like those of a dictionary, and "card," because each entry is on a separate card. This catalog, supplemented by the library's indexes and staff of librarians, will answer the questions "What do you know?" "What do you have?" and "Where is it?"

The card catalog attempts to list every book in the library under the author's name, title and subject content



of the book. For example: Robert Dunn's interesting book, "Five Fronts on the Firing-lines with English-French, Austrian, German and Russian Troops" will be found under the author's name: Dunn, Robert; the subject, European war, 1914; and the title: Five Fronts. In many cases the subject content of a book is so varied, that a number of subjects are listed. For example: Hugo Munsterberg's "American Patriotism and Other Social Studies" will be found in the catalog under the subjects, Patriotism; Co-education; Germany—Social life and customs; Education—Germany; Journalism; and Education—U. S.

In other words, the catalog always answers the questions: What books does the library possess by a certain author? Does the library have a book with a certain title? What books does the library have on a certain subject?

#### REFERENCE BOOKS

A reference book is a book which is used for looking up particular facts rather than for reading through. If it is an expensive volume listing the manufacturers of the country, an encyclopedia of sculpture, or some such work, the average individual does not care to own it, and so the City through the Public Library supplies it as a public utility. One of the greatest functions of the library is the reference and information work which is handled through this class of books. During the year all papers and magazines were moved from the Reference Room so that the library now has quiet and adequate accommodations for the student and the investigator.

The most important reference books are the encyclopedias and dictionaries. Such encyclopedias as the Britannica, New International, Americana, and many others will be found in the Reference Department, together with the Century, Standard, Webster, Oxford-English and many of the older dictionaries. The library has also many expensive dictionaries and encyclopedias dealing with special subjects

such as Philosophy, Religion, Sociology, Education, Mechanics, Commerce, Languages, Medicine, Agriculture, Music and Art. Various almanacs, year books, and annuals are full of statistical and brief informative facts. In literature the various anthologies and collections are of untold value; while in history the biographic, encyclopedic and geographic books are wonderfully useful.

#### MAGAZINES AS BOOKS OF REFERENCE

Besides stories, magazines give the latest thought and news of the world, and bring down to date the material found in books. Every year or other convenient period a volume is completed, and for many magazines an index to that volume is published. The Public Library binds 122 different magazines annually into 206 volumes. Altogether the library has 3,792 bound volumes of magazines. One can easily see that it would be impracticable to refer to these indexes in seeking information on a subject. To get at this material one must use the general periodical indexes known as Poole's Index, the Readers' Guide and its supplements, and the Annual Magazine Subject Index. These books list thousands and thousands of articles annually, under subject, author and title. Commencing with magazines published as early as 1802 they make available the material of magazine literature for the last 114 years.

The library has other valuable indexes and many extensive catalogs, bibliographies, and guides.

#### ADMINISTRATION

No attempt has been made to keep a record of the work of the order, cataloguing, reference, and school departments. However the appended detailed tables of circulation, of registration, and of book accessions, show a large part of the work of these departments.

The library published several reading lists, double numbers of its quarterly bulletin and a Story Hour Bulletin. The latter publication was of great credit both to the library and to the printer. Copies were sent upon request to hundreds of libraries throughout the country, three State Library Commissions bought small blocks of the bulletin and favorable comments were noted in twelve national and state publications. The weekly book notices and many special news articles in both the Florida Times-Union and Florida Metropolis have been of great value in advertising the library and its resources.

During the past year the regular library staff has seen no changes and the work of all its members has been marked by greater co-operation and enthusiasm than ever before. Miss Myra Gray and Miss Sarah Muriel received training during the summer,—Miss Gray becoming a substitute assistant here, and Miss Muriel continuing her course at Rollins College. Miss Pearle Hawkins and Miss Mary Buckland are at present taking a short practice course. Weekly staff meetings have been instituted and are proving both a value and a pleasure to the whole staff.

In closing I wish to extend the thanks of the Board of Trustees to all the friends of the library for their many gifts and support of the institution.

Seven hundred and forty-four volumes have been donated to the library of which record is made in an appendix to this report.

In my service to the city I realize more and more each year the keen interest of the members of the Board of Directors in the work of the library and of their consideration of the librarian.

Respectfully submitted,

LLOYD W. JOSSELYN, *Librarian.*

## Appendix A

### CIRCULATION BY DEPARTMENTS

Main library, adult.....	113,899
Main library, juvenile.....	34,452
Main library, colored.....	11,746
School libraries.....	5,474
Fairfield Branch.....	3,188
Deposit Stations.....	4,479
Northeast Springfield Branch....	4,215
<hr/>	
Total.....	177,453

### CIRCULATION BY CLASSES

	Adult	Children's Room	Total	Per Cent.
General Works.....	5,916	549	6,465	4.4
Philosophy .....	1,479	33	1,512	1.0
Religion .....	1,123	572	1,695	1.1
Sociology .....	2,943	5,048	7,991	5.4
Philology .....	292	22	314	.2
Natural Science.....	1,106	1,215	2,321	1.6
Useful Arts.....	2,675	797	3,472	2.3
Fine Arts.....	2,152	1,954	4,106	2.8
Literature .....	3,257	2,168	5,425	3.7
History .....	1,709	1,558	3,267	2.2
Travel and Description.	1,847	1,066	2,913	2.0
Biography .....	1,616	1,035	2,651	1.8
<hr/>		<hr/>	<hr/>	<hr/>
Total non-fiction....	26,115	16,017	42,132	28.5
Fiction .....	87,784	18,435	106,219	71.5
<hr/>		<hr/>	<hr/>	<hr/>
Total.....	113,899	34,452	148,351	100.0

## Appendix B

### COMPARATIVE STATISTICS

#### During the past ten years

Year	Circulation of Books Volumes	Increase	Borrowers using books	Volumes in Library	Increase
1905	46,452	.....	3,761	9,134	.....
1906	86,646	.....	6,108	12,130	2,996
1907	87,522	876	7,752	15,677	3,547
1908	91,848	4,426	6,828	17,734	2,057
1909	91,291	.....	7,308	20,034	2,300
1910	103,739	12,448	8,386	21,595	1,561
1911	115,491	11,752	7,864	23,476	1,881
1912	132,502	17,011	8,750	25,839	2,363
1913	144,570	12,068	9,314	29,736	3,897
1914	161,380	16,810	9,772	34,852	5,116
1915	177,453	16,073	10,004	37,630	2,778

## Appendix C

### FINANCIAL STATEMENT

#### RECEIPTS

Balance for 1914.....	\$ 631.91
Taxes .....	15,330.00
Fines .....	687.74
Rent .....	568.50
Gifts .....	15.00
Duplicate Books.....	8.48
Total.....	<u>\$17,241.63</u>

#### EXPENDITURES

Books .....	\$ 3,496.23
Binding .....	1,251.47
Periodicals .....	513.96
Salaries and labor.....	7,101.70
Heat, light and water.....	576.13
Freight and drayage.....	129.30
Stationery, postage and printing.....	818.52
Repairs, alterations and fixtures.....	1,034.53
Contingent for incidentals.....	209.40
Insurance .....	320.00
Revenue .....	1,003.55
Bills payable and cash on hand.....	786.84
Total.....	<u>\$17,241.63</u>



## Appendix D

## INDIVIDUAL DONORS OF BOOKS TO THE LIBRARY

Andreae, P.  
Angel, De Estrada  
Archibald, J. W.  
Bardeen, C. W.  
Bedell, G. C.  
Biscoe, Cyril  
Biscoe, Mrs.  
Bounds, Karl  
Bratu, P. B.  
Bristow, J. H.  
Caldwell, Mrs. W.  
Carney, E. I. P.  
Carpenter, Mrs. S. D.  
Coville, M. E.  
Cummer, Mrs. W. W.  
Davidson, Miss Louise  
Dodge, J. D.  
Drew, Horace  
Farrell, Mrs. F. C.  
Farrell, W. F.  
Fisher, Benjamin  
Flickinger, R. E.  
Gibson, Miss M. B.  
Gordon, D. D.  
Heidner, H.  
Herrold, Miss E. J.  
Hill, E. C.  
Jenneson, H. S.  
Klutho, H. J.  
L'Engle, Miss G.  
L'Engle, E. F.  
Meigs, Miss Delia

Menaugh, C. C.  
Mitchell, Mrs. J. D.  
Murphy, Mrs. M. C.  
Murphy, Pat  
Myers, Mrs. C. T.  
Ortagus, Mrs. L.  
Paul, J. J.  
Peterson, E. D.  
Phillips, Dr. B.  
Pimblett, William  
Pringle, H. P.  
Quarles, Mrs. E. M.  
Read, M. A.  
Rinehart, C. D.  
Robinson, J. P.  
Rodgers, Herbert  
Russell, Lindsay  
Souville, Mrs. E. M.  
Southall, A. E.  
Thomas, Mrs. H. J. K.  
Thompson, S.  
Thorne, C. E.  
Vain, Fred  
Walling, Mrs. R. E.  
Washington, A. W.  
Wells, F. H.  
Wells, H. N.  
Whitridge, F. W.  
Williams, Miss  
Wonderby, Mrs. J.  
Woods, Mrs. J. H.  
Wood, Mrs. M. J.

## Appendix E

## GENERAL SUMMARY

Population (1915 estimate) for Greater Jacksonville	90,000
Population, white (1915 estimate).....	47,000
Volumes in library December 31, 1915.....	37,630
Total accessions, 1915.....	4,590
Additions by purchase.....	3,846
Additions by U. S. Government.....	282
Additions by gift.....	462
Rent Collection	
Additions from rent collection.....	454
Additions to rent collection.....	421
Total withdrawals.....	1,812
Volumes lost and accounted for.....	351
Volumes worn out and withdrawn.....	869
Volumes missing in 1915 inventory.....	592
Volumes bound and repaired.....	2,386
Books rebound.....	1,325
Magazines and serials bound.....	482
Books repaired.....	579
Total receipts.....	17,241.63
Amount received from taxes.....	15,330.00
Total expenditures.....	17,241.63
Amount paid for books, periodicals and binding	5,261.66
Amount paid for salaries and labor.....	7,101.70
Circulation, total.....	177,453
Adult .....	104,957
Juvenile .....	34,452
Rent Collection.....	8,942
Colored .....	11,746
School libraries.....	5,474
Branches and deposit stations.....	11,882
Increase in circulation for 1915.....	16,073
Average daily circulation.....	584
Registrations .....	4,081
Adult .....	2,929
Juvenile .....	828
Colored .....	324
Total registration since opening of the library.....	34,428
Cards unexpired and now in force.....	10,004

# Appendix F

## STATISTICS

(A. L. A. FORM)

Annual report for year ended December 31, 1915 Free Public Library  
Jacksonville, Florida

Population served.....90,000  
1915 estimate 47,000 white; 43,000 colored.

Terms of use—**Free for lending**  
**Free for reference**

Total number of agencies  
Consisting of—Central library  
Branches, none  
Stations, 2  
Other agencies, 9 schools served with 49 collections  
1 club; 7 settlements and social centers.

Number of days open during year (Central library).....364  
Hours open each week for lending (Central library).....72  
Hours open each week for reading (Central library).....77

	Adult	Juvenile	Total
Number of volumes at beginning of year.....	28,573	6,279	34,852
Number of volumes added during year by purchase.....	2,038	1,326	3,364
Number of volumes added during year by gift or exchange.....	692	52	744
Number of volumes added during year by binding material not otherwise counted.....	476	6	482
Number of volumes lost or withdrawn during year.....	1,435	377	1,812
Total number at end of year.....	30,344	7,286	37,630
Number of pamphlets at beginning of year.....	No record kept		
Number of pamphlets added during year.....	No record kept		
Number of pamphlets withdrawn during year.....	No record kept		
Total number of pamphlets at end of year.....	No record kept		
Other additions (maps, manuscripts, etc.—enumerate), No record kept			

	Adult	Juvenile	Total
Number of volumes of fiction lent for home use.....	98,644	23,435	122,079
Total number of volumes lent for home use.....	134,027	43,426	177,453
Number of volumes sent to agencies.....	No record kept		
Number of prints lent for home use.....	2,173		
Number of music rolls lent for home use.....	none		

Other circulation

	Adult	Juvenile	Total
Number of borrowers registered during year.....	3,091	990	4,081
Total number of registered borrowers.....	7,989	2,015	10,004

Registration period, years.....3

Number of newspapers and periodicals currently received, 268 titles;  
326 copies

Number of persons using library for reading and study, No record kept

RECEIPTS FROM

Unexpended balance...\$	631.91
Local taxation.....	15,330.00
State grants.....	
Endowment funds.....	
Membership fees.....	
Fines and sale of publications.....	687.74
Duplicate pay collection.....	568.50
Gifts.....	15.00
Other sources.....	8.48
(If extraordinary, enumerate and state object)	
<b>Total.....</b>	<b>\$17,241.63</b>

PAYMENTS FOR

Maintenance	
Books.....\$	3,496.23
Periodicals.....	513.96
Binding.....	1,251.47
Salaries	
Library service....	6,424.70
Janitor service....	677.00
Rent.....	
Heat.....	145.63
Light.....	414.00
Other maintenance...	2,945.09
<b>Total maintenance.....</b>	<b>\$15,868.08</b>
Extraordinary—such as	
Repairs.....	370.00
Revenue.....	1,003.55
<b>Grand total.....</b>	<b>\$17,241.63</b>



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- v. 7. Investment and Speculation.  
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 Prohibition Movement. 178.5.
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- Drake, Durant**  
 Problems of Conduct. 170.
- Durell, Fletcher**  
 Fundamental Sources of Efficiency. 174.
- Haddock, F. C.**  
 Personal Atmosphere. 131.
- Jastrow, Joseph**  
 Charter and Temperament. 121.
- Ladd, G. T.**  
 What Can I Know? 121.
- Ladd, G. T.**  
 What Ought I to Do? 170.
- Ladd, G. T.**  
 What Should I Believe? 121.
- Larson, C. D.**  
 How to Stay Young. 131.
- Lynch, Frederick**  
 Through Europe on the Eve of War. 172.4.

## Philosophy—Continued

- McKeever, W. A.**  
Industrial Training of the Boy. 173.
- McKeever, W. A.**  
Training the Girl. 173.
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History as Past Ethics. 170.9.
- Payot, Jules**  
Education of the Will. 170.
- Putnam, J. J.**  
Human Motives. 150.
- Rohmer, Sax**  
Romance of Sorcery. 133.
- Seton, Julia**  
Science of Success. 174.
- Thomson, W. H.**  
Brain and Personality. 150.
- Woodbridge, W. W.**  
That Something. 174.8.

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- Ainsworth, P. C.**  
Pilgrim Church. 252.
- Ames, E. S.**  
Higher Individualism. 252.
- Balfour, A. J.**  
Theism and Humanism. 230.
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Bible and the Spage. 220.9.
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Bible Story. 220.5.
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Grammar of the Greek New Testament. 225.3.
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Saga of Grettir the Strong. 293.
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French Prophets of Today. 274.4.
- Hazard, Caroline**  
College Year. 204.
- Hodges, George**  
Early Church from Ignatius to Augustine. 270.1.
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Episcopal Church. 283.
- Holmes, J. H.**  
Is Death the End? 218.
- McGiffert, A. C.**  
Rise of Modern Religious Ideas. 230.
- Smyth, John Paterson**  
God and the War. 204.
- Ramsay, Sir W. M.**  
Cities of St. Paul. 225.9.
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Psychology of Religion. 248.
- Strayer, P. M.**  
Reconstruction of the Church. 260.
- Strong, Josiah**  
Our World—The New World Religion. 204.
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New Edition of the Babylonian Talmud. 296.  
20 v. in 10.
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Deliverance. 204.
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Mighty and the Lowly. 220.
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The Place of the Church in Evolution. 213.
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Divine Mystery. 270.

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Future of South America. 382.
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Economic Origins of Jeffersonian Democracy. 329.
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Under the Red Cross Flag at Home and Abroad. 361.
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Works, ed. by J. B. Moore. 308. 12 v.
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Grand Assize. 304.
- Chatterton, E. K.**  
Old East Indian. 387.
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Cost of Living. 338.5.
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The Conquering Jew. 296.
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History of Currency in the United States. 332.
- Huebner, S. S.**  
Life Insurance. 368.3.
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Panama Canal and International Trade Competition. 382.
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Wealth and Income of the People of the U. S. 331.
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Japanese Problems in the U. S. 325.1.
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Shattuck's Parliamentary Answers. 328.
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Woman Movement in America. 324.3.
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Outlines of International Law. 341.
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Our World. 304.
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Ways of Woman. 396.

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Woman's Work in Municipalities. 396.
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Reconciliation of Government with Liberty. 323.4.
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American Army. 355.
- Chadwick, F. E.**  
The American Navy. 359.09.
- Croly, H. D.**  
Progressive Democracy. 320.4.
- DeWitt, B. P.**  
Progressive Movement. 353.
- Hill, D. J.**  
People's Government. 321.
- Hill, Mabel**  
Teaching of Civics. 353.
- Hull, W. I.**  
Monroe Doctrine. 327.
- Ryan, Oswald**  
Municipal Freedom. 352.
- Toulmin, H. A.**  
City Manager, 352.
- Wheeler, H. D.**  
Are We Ready? 355.
- Young, J. T.**  
New American Government and Its Work. 353.

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Making the Most of One's  
Mind. 374.
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School Credit for Home Work.  
371.5.
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Sense-plays and Number-plays  
for the School and Nursery.  
372.
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Boys' Clubs. 374.3.
- Briggs, T. H.**  
Reading in Public Schools.  
372.4.
- Burgerstein, Leo**  
School Hygiene. 371.7.
- Cass, A. H.**  
Practical Programs for  
Women's Clubs. 374.3.
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The Art of Story-telling. 372.
- Earhart, L. B.**  
Types of Teaching. 371.
- Eaton, Jeannette**  
Commercial Work and Train-  
ing for Girls. 331.4.
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Twelve Principles of Effi-  
ciency. 331.23.
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Teaching of Handwriting.  
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Children? 028.5.
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Educating the Child at Home.  
372.
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Playtime Songs Old and New.  
372.215.
- Sharpless, Isaac**  
The American College. 378.
- Spaulding, F. E.**  
Learning to Read, A Manual  
for Teachers. 372.4.
- Stoner, W. S.**  
Natural Education. 371.
- Strayer, G. P.**  
Educational Administration.  
379.
- Wiebe, Edward**  
The Paradise of Childhood.  
372.
- Wyche, R. T.**  
Some Great Stories and How  
to Tell Them. 372.

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- Brewster, E. T.**  
Nutrition of a Household.  
613.2.
- Chance, M. S.**  
Care of the Child. 649.
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Meatless Cookery. 641.
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maker. 640.
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The School Kitchen Textbook.  
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Housekeeper's Handbook of  
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**Neil, M. H.**  
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Insects and Man. 595.7.

**Elliott, G. F. S.**  
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The Mason-Bees. 595.

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Vocational Arithmetic. 511.



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Diesel Engines. 621.4.



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Stenographer and Typewriter,  
in Federal, State and Municipal Service. 653.
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Accounts, 657.
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Interior Decoration. 645.
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- Pringle, H. P.**  
Pringle's Ideal Shorthand.  
653.
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Psycho-therapy. 615.851.
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Family Health. 613.
- Story, Josephine**  
For the Comfort of the  
Family. 640.
- Tracy, Marguerite**  
Painless Childbirth. 618.
- Verrill, A. H.**  
Pets. 636.

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Development and Properties  
of Raw Cotton. 633.
- Bowsfield, C. C.**  
Wealth from the Soil. 630.
- Cheney, E. G.**  
Farm Woodlot. 634.9.
- Clarkson, R. P.**  
Practical Talks on Farm  
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- Cook, M. T.**  
Diseases of Tropical Plants.  
632.
- Coit, J. E.**  
Citrus Fruits. 634.
- Copeland, E. B.**  
Coco-nut. 634.6.
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Agriculture and Life. 630.

## Agriculture—Continued

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| <b>Lewis, H. R.</b><br>Poultry Keeping. 636.5.               | <b>Whittingham, Harrison</b><br>That Farm. 630.                   |
| <b>Ridley, H. N.</b><br>Spices. 633.                         | <b>Wiley, H. W.</b><br>Lure of the Land. 630.                     |
| <b>Rockwell, F. F.</b><br>Key to the Land. 630.              | <b>Woll, F. W.</b><br>Productive Feeding of Farm<br>Animals. 636. |
| <b>Todd, J. A.</b><br>World's Cotton Crops. 633.             |   |
| <b>White, E. A.</b><br>Principles of Floriculture.<br>635.9. |   |






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| <b>Brewster, E. T.</b><br>Swimming. 796.                             | <b>Mason, James</b><br>Principles of Chess in Theory<br>and Practice. 794. |
| <b>Bryant, L. M.</b><br>What Pictures to See in Am-<br>erica. 708.1. | <b>Matthews, J. B.</b><br>On Acting. 792.                                  |
| <b>Cortissoz, Royal</b><br>Art and Common Sense. 704.                | <b>Miller, W. H.</b><br>Camp Craft. 796.                                   |
| <b>Cox, G. J.</b><br>Pottery for Artists. 738.                       | <b>Nichols, G. W.</b><br>Pottery. 738.                                     |
| <b>Dickinson, Mrs. H. A.</b><br>German Masters of Art.<br>759.3.     | <b>Roses Max</b><br>Art in Flanders. 709.493.                              |
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| <b>Kinney, Troy</b><br>Social Dancing of Today.<br>793.              | <b>Travers, Jerome</b><br>Winning Shot. 796.                               |
|  | <b>White, S. E.</b><br>Rediscovered Country. 799.                          |
|  | <b>Withington, Paul</b><br>Book of Athletics. 796.                         |

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| <b>Caryll, Ivan</b><br>Papa's Darling. 782.6.                      | <b>Fevrier, Henry</b><br>Mona Vanna. 782.4.               |
| <b>Charpentier, Julien</b><br>Julien ou la vie du poete.<br>782.4. | <b>Herbert, Victor</b><br>Only Girl. 782.6.               |
| <b>Cuvillier, Charles</b><br>Lilac Domino. 782.8.                  | <b>Kalman, E.</b><br>Sari (Der Zigeunerprimas).<br>782.6. |
| <b>Donizetti, Gaetano</b><br>La Favorita. 782.5.                   | <b>Leoni, Franco</b><br>L'oracolo. 782.6.                 |

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| <b>Parker, Horatio</b><br>Fairylond. 782.6.                                 | <b>Vincent, Charles</b><br>Japanese Girl. 782.6.  |
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| <b>Brouillet, G. A.</b><br>Science of Tone Production.<br>784.9. | <b>Wagner, Richard</b><br>Lohengrin. 782.2.  |
| <b>Hauptmann, G. J. R.</b><br>Parsival. 782.2.                   | <b>Wagner, Richard</b><br>Rhine-gold. 782.2. |
| <b>Wagner, Richard</b><br>Dusk of the Gods. 782.2.               | <b>Wagner, Richard</b><br>Rienzi. 782.2.     |
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|  | <b>Upton, G. P.</b><br>The Song. 784.        |

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| <b>Burroughs, John</b><br>The Breath of Life. 814.   | <b>Mursell, W. A.</b><br>Byways in Bookland. 824.   |
| <b>Dickinson, G. L.</b><br>An Essay on the Civilizations<br>of India, China and Japan.<br>824. | <b>Sidwick, Frank</b><br>The Ballad. 809.1.   |
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| <b>France, Anatole</b><br>Man Who Married a Dumb<br>Wife. 842.                                 | <b>Sharp, D. L.</b><br>Where Rolls the Oregon.<br>814.                                      |
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| <b>Leacock, Stephen</b><br>Literary Lapses. 822.   | <b>Williams, Orlo</b><br>The Essay. 809.4.  |






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| <b>Shaw, G. B.</b><br>Admirable Bashville. 822.      | <b>Yeats, W. B.</b><br>Hour-Glass and Other plays. 822.   |
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| <b>Boyce, W. D.</b><br>United States Colonies and Dependencies. 917.3.        | <b>Masaoka, Naoichi</b><br>Japan to America. 915.2.                      |
| <b>Brown, Mrs. Demetra (Vaka)</b><br>Child of the Orient. 914.96.             | <b>Mawson, Sir Douglas</b><br>Home of the Blizzard. 2 v. 919.9.          |
| <b>Chambers, Julius</b><br>Mississippi River and Its Wonderful Valley. 917.7. | <b>Mills, E. A.</b><br>Rocky Mountain Wonderlands. 917.8.                |
| <b>Cobbett, William</b><br>Rural Rides. 914.2.                                | <b>Murphy, T. D.</b><br>On Sunset Highways. 917.94.                      |
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| <b>Duncan, Norman</b><br>Australian Byways. 919.4.                            | <b>Rhodes, H. C.</b><br>In Vacation America. 917.3.                      |
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| <b>Hall, H. R. H.</b><br>Aegean Archaeology. 913.38.                          | <b>Stewart, Mrs. Elinore (Pruitt)</b><br>Letters on an Elk Hunt. 917.87. |
| <b>Johnson, Clifton</b><br>Highways and Byways of New England. 917.4.         | <b>Viaud, L. M. J.</b><br>Siam. 915.93.                                  |
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| <b>Anderson, A. W.</b><br>Rim of the Desert           | <b>Elliott, F. P.</b><br>Pals First                          |
| <b>Andrews, M. R. S.</b><br>August First.             | <b>Erskine, Payne</b><br>Girl of the Blue Ridge.             |
| <b>Atherton, Gertrude</b><br>Before the Gringos Came. | <b>Ervine, St. J. G.</b><br>Alice and a Family.              |
| <b>Atkinson, Eleanor</b><br>Johnny Appleseed.         | <b>Ervine, St. J. G.</b><br>Mrs. Martin's Man.               |
| <b>Barbour, R. H.</b><br>Heart's Content.             | <b>Ferber, Edna</b><br>Emma McChesney and Co.                |
| <b>Beach, Rex</b><br>Heart of the Sunset              | <b>Ferris, E. E.</b><br>Business Adventures of Billy Thomas. |
| <b>Bindloss, Harold</b><br>Harding of Allenwood.      | <b>Galsworthy, John</b><br>Freelands.                        |
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| <b>Blackwood, Algernon</b><br>Extra Day.              | <b>Grey, Zane</b><br>Rainbow Trail                           |
| <b>Brady, C. T.</b><br>Baby of the Frontier           | <b>Harben, W. N.</b><br>Inner Law.                           |
| <b>Burr, A. J.</b><br>Dealer in Empire.               | <b>Harker, Mrs. L. A.</b><br>Ffolliots of Redmarley.         |
| <b>Canfield, Dorothy</b><br>Bent Twig.                | <b>Harris, Corra</b><br>Co-citizens.                         |
| <b>Conrad, Joseph</b><br>Victory.                     | <b>Harte, Bret</b><br>Novels and Stories.                    |
| <b>Cooper, Elizabeth</b><br>Living Up to Billy.       | <b>Hay, James, Jr.</b><br>Man Who Forgot.                    |
| <b>Crockett, S. R.</b><br>Hal o' the Ironsides.       | <b>Hewlett, Maurice</b><br>Lover's Tale.                     |
| <b>Curwood, J. O.</b><br>God's Country—and the Woman. | <b>Howard, G. B.</b><br>God's Man.                           |
| <b>Daviess, M. T.</b><br>Over Paradise Ridge.         | <b>Hughes, Rupert</b><br>Empty Pockets.                      |
| <b>Dawson, A. J.</b><br>Jan.                          | <b>Jewett, S. O.</b><br>Novels and Stories                   |
| <b>Dehan, Richard, pseud.</b><br>Off Sandy Hook       | <b>Johnson, Owen</b><br>Arrows of the Almighty.              |
| <b>Deland, Margaret</b><br>Around Old Chester.        | <b>Johnson, Owen</b><br>Making Money.                        |
| <b>Dell, E. M.</b><br>Keeper of the Door.             | <b>Johnston, Mary</b><br>Fortunes of Garin.                  |
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| <b>Dostoevsky, Fyodor</b><br>Insulted and Injured.    | <b>Lagerlof, Selma</b><br>Jerusalem.                         |



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- Montgomery, L. M.**  
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- Porter, G. S.**  
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- Prydz, Alvilde**  
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| <b>Akin, Florence</b><br>Opera Stories from Wagner.  | <b>Cowles, J. D.</b><br>Our Little Macedonian Cousin of Long Ago. |
| <b>Aston, Florence</b><br>Stories from German History.   | <b>Crozier, G. B.</b><br>Half Holiday Pastimes for Children.      |
| <b>Beard, Lina, &amp; Beard, Adelia B.</b><br>On the Trail.  | <b>Eastman, C. A.</b><br>Indian Scout Talks.                      |
| <b>Beck, R. E.</b><br>Little Buffalo Robe.   | <b>Gilman, Bradley</b><br>Robert E. Lee.                          |
| <b>Benton, C. F.</b><br>The fun of Cooking.  | <b>Gould, F. J.</b><br>Heroes of Peace.                           |
| <b>Blaisdell, M. F.</b><br>Pretty Polly Flinders.  | <b>Gould, F. J.</b><br>Victors of Peace.                          |
| <b>Brown, A. F.</b><br>Songs of Sixpence.  | <b>Hall, A. N.</b><br>The Handy Boy.                              |
| <b>Chaucer, Geoffrey</b><br>Story of the Canterbury Pilgrims, retold by F. J. H. Darton.   | <b>Jenks, Tudor</b><br>When America Was New.                      |
| <b>Chisholm, Louey, comp.</b><br>Stories for the Seven-year-old.<br>Stories for the Eight-year-old.<br>Stories for the Nine-year-old.<br>Stories for the Ten-year-old. | <b>Johnson, Rossiter</b><br>Captain John Smith.                   |
| <b>Clodd, Edward</b><br>The Childhood of the World.  | <b>McManus, Seumas</b><br>Donegal Fairy Stories.                  |
| <b>Collins, A. F.</b><br>The Book of Wireless.   | <b>Marks, J. A.</b><br>Early English Hero Tales.                  |
| <b>Comstock, E. B.</b><br>Fairy Frolics.   | <b>Maule, H. E.</b><br>Boys' Book of New Inventions.              |
|  | <b>O'Shea, M. V.</b><br>Making the Most of Life.                  |
|  | <b>Pyle, Howard</b><br>Pepper & Salt.                             |
|  | <b>Reynolds, M. J.</b><br>How Man Conquered Nature.               |

## Juvenile Books---Continued

- |   |  |
|---|--|
| <b>Shafer, D. C.</b><br>Harper's Every-Day Electricity. | <b>Tomlinson, E. T.</b><br>Places Young Americans Want to Know.        |
| <b>Smith, E. B.</b><br>The Circus.                      | <b>Jonckheere, Robert</b><br>When I Was a Boy in Belgium.              |
| <b>Stewart, Mary</b><br>"Tell Me a True Story."         | <b>Westell, W. P. P.</b><br>The Boys' Book of Pets.                    |
| <b>Sprague, W. C.</b><br>Davy Crockett.                 | <b>Winlow, Clara V.</b><br>Our Little Carthaginian Cousin of Long Ago. |
| <b>Sutcliffe, A. C.</b><br>Robert Fulton.               |  |

## Juvenile Books

### Fiction

- |  |   |
|--|---|
| <b>Adams, Harrison</b><br>The Pioneer Boys of the Yellowstone. | <b>Eaton, W. P.</b><br>The Boy Scouts in the White Mountains.   |
| <b>Aley, Max</b><br>The Barnstormers.                          | <b>Eldridge, W.</b><br>The St. Dunstan Boy Scouts.              |
| <b>Altsheler, J. A.</b><br>The Forest of Swords.               | <b>Gilchrist, B. B.</b><br>Helen and the Fifth Cousins.         |
| <b>Altsheler, J. A.</b><br>The Guns of Europe                  | <b>Gregor, E. R.</b><br>Red Arrow.                              |
| <b>Breitenbach, L. M.</b><br>Alma's Senior Year.               | <b>Griswold, Latta</b><br>Deal Woods.                           |
| <b>Brown, Edna A.</b><br>Arnold's Little Brother.              | <b>Haines, D. H.</b><br>Clearing the Seas.                      |
| <b>Burgess, T. W.</b><br>The Adventures of Danny Meadow Mouse. | <b>Hare, T. T.</b><br>Making the Freshman Team.                 |
| <b>Burgess, T. W.</b><br>The Adventures of Grand-Father Frog.  | <b>Holland, R. S.</b><br>Boy Scouts of Snow-shoe Lodge.         |
| <b>Burgess, T. W.</b><br>The Boy Scouts in a Trapper's Camp.   | <b>Hough, Emerson</b><br>The Young Alaskan on the Trail.        |
| <b>Campbell, D. R.</b><br>The Proving of Virginia.             | <b>Kelland, C. B.</b><br>Mark Tidd in Business.                 |
| <b>Curtis, A. T.</b><br>A Little Maid of Narragansett Bay.     | <b>Kilbourne, C. E.</b><br>An Army Boy in Alaska.               |
| <b>Dyer, R. O.</b><br>The Sleepy-time Story Book.              | <b>Kneeland, C. A.</b><br>Smugglers' Island.                    |
| <b>Dyer, W. A.</b><br>Pierrot, a Dog of Belgium.               | <b>Knipe, A. A. &amp; Knipe, E. B.</b><br>A Maid of '76.        |
|  | <b>Knipe, E. B. &amp; Knipe, A. A.</b><br>Beatrice of Denewood. |



## Juvenile Books---Continued

**Mathewson, Christy**  
Catcher Craig.

**Meigs, Cornelia**  
The Kingdom of the Winding  
Road.

**Muller, Margarethe**  
Elsbeth; a Story of German  
Home Life.

**Newbolt, H. J.**  
The Book of the Blue Sea.

**Ogden, Ruth**  
Little Pierre and Big Peterp.

**Remick, G. M.**  
Jane Stuart at Rivercroft.

**Sabin, E. L.**  
The Gold Seekers of '49.

**Sanderson, M. L.**  
The Camp Fire Girls at Pine-  
tree Camp.

**Thurston, I. T.**  
Just Girls.

**Tomlinson, P. G.**  
In Camp on Bass Island.

**Warde, Margaret**  
Nancy Lee's Lookout.

**Widdemer, Margaret**  
Winona of the Camp Fire.



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QUARTERLY BULLETIN  
CONTAINING THE  
TENTH ANNUAL REPORT  
OF THE  
**BOARD OF TRUSTEES**  
OF THE  
**FREE PUBLIC LIBRARY**  
JACKSONVILLE, FLORIDA



FOR THE YEAR ENDING DECEMBER 31  
1914









# JACKSONVILLE PUBLIC LIBRARY

## QUARTERLY BULLETIN

CONTAINING

TENTH ANNUAL REPORT

OF THE

## BOARD OF TRUSTEES

FOR THE YEAR ENDING

DEC. 31, 1914

AND A

## LIST OF THE NEW BOOKS FOR THE MONTHS OF JULY TO DECEMBER 1914

Vol. VI

DECEMBER 1914

Nos. 3 and 4

JACKSONVILLE, FLORIDA  
THE DREW PRESS  
MCMXV



## Board of Trustees

J. W. ARCHIBALD, President.....	Term Expires 1916
C. D. RINEHART, Vice-President.....	Term Expires 1917
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A. D. STEVENS.....	Term Expires 1916
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G. C. BEDELL.....	Term Expires 1915
C. E. GARNER.....	Term Expires 1915
E. J. L'ENGLE.....	Term Expires 1915

The Librarian Serves as Clerk of the Board

## Committees

### *Book:*

Messrs. RINEHART, ARCHIBALD and L'ENGLE.

### *Building:*

Messrs. BEDELL, GARNER and STEVENS.

### *Finance:*

Messrs. PERRY, CUMMER and FLETCHER.

## Library Staff

LLOYD W. JOSSELYN, Librarian

ELIZABETH V. LONG.....	Assistant Librarian
MABEL M. JONES.....	Children's Librarian and Cataloguer
PATTIE FROST, Chief Loan Department and Asst. Cataloguer	
LUCY M. STARKE.....	Assistant Loan Department
ANN L. STOCKTON.....	Story Teller
MABEL E. EASTMORE.....	Assistant Loan Department
MARIE A. PELLERIN.....	Substitute Assistant
CARL BOHNENBERGER.....	Book Assistant
MAY E. LOFTON (Colored).....	Asst. Colored Department

JANITOR

JAMES A. FLOURNOY (Colored)





# President's Report

*To the President of the City Council:*

The Trustees of the Jacksonville Free Public Library herewith submit their annual report for the year ending December 31, 1914.

The progress of work in the past year with the present usefulness of the library system is well explained in the third annual report of Librarian L. W. Josselyn. We believe the public library has now reached that stage where it is not only a useful unit in our educational and civic life but an invaluable and indispensable institution to the people of our great city. This is forcibly brought to your attention by the comparison of this the tenth annual report with the first and second annual reports of 1905 and 1906. The library now has 34,852 volumes compared with 9,134 volumes in 1906, and the present circulation of 161,380 books is twice that of the first year's circulation. That over 10,000 citizens of Jacksonville have availed themselves of the resources of this institution indicates that the maintenance of the library is appreciated by the public which supports it.

During the year the terms of Messrs. Rinehart, Cummer and Fletcher expired and these gentlemen were appointed to succeed themselves.

We include the detailed report of the Librarian and the financial statement as a part of this report.

Respectfully submitted,

J. W. ARCHIBALD,

*President Board of Trustees.*



# Librarian's Report

*To the Board of Trustees of the Jacksonville Free Public Library:*

GENTLEMEN :

I have the honor to submit the tenth annual report of the work done by the Public Library during the year 1914.

As will be seen by the accompanying report and appended table, the year witnessed a wonderful growth in the work of the library. Never has there been such large returns in service for the expenditure of city funds.

## CONTENTS, CIRCULATION AND REGISTRATION

With a net increase of 5,116 books there are now 34,852 volumes in the library. Of the 6,311 volumes added 1,261 fiction and 1,484 non-fiction were for the general collection; 1,128 for the school libraries; 1,011 for the juvenile department and 232 for the colored department.

The registrations for the year were 3,766 an increase of 15 per cent over the preceding year. Of a total of 30,347 registrations since the opening of the library 9,772 cards are now in force. The circulation of 161,380 volumes is an increase of 12 per cent over that of last year. While in the past the rapid growth of the city's population has been partly accountable for the growth of the library's circulation, the past year without any growth in population sees an increase of 16,810 in circulation. This means that the library is reaching a larger percentage of the people than ever before and that it has become a great factor in the city's life.

## CATALOGUING DEPARTMENT

During the year 6,311 books have been accessioned; 5,787 catalogued and 672 recatalogued. The work of this department which has doubled in the last three years has to be performed by assistants who are either at the reference or the circulation desks a greater part of the day.

GOVERNMENT DOCUMENTS.

In the early part of the year the Public Library was designated a United States Government Depository. As such it receives publications of the National Government,—documents embodying the proceedings of Congress, the results of its sessions in the form of laws, reports, special investigations and miscellany; the issues of each of the ten executive departments with the reports of the many subordinate divisions and of the eighteen affiliated offices and associations. This great wealth of material can only be realized when one visits the library and examines these books under such subjects as science, technology, economics, useful arts, statistics, history, anthropology, ethnology, labor problems and commerce.

There are 2,365 bound volumes and 2,634 unbound bulletins, reports and pamphlets in this collection and the library will receive 900 publications annually. All of these publications have been classified and arranged on the shelves of the third floor stack. The work of cataloguing this material will commence in the early part of the coming year.

FLORIDA COLLECTION.

A Florida and Jacksonville Collection has been established and now numbers 446 titles of 643 volumes. These books have all been recatalogued and shelved in a special room. While this is only a beginning, the establishment of such a collection is an incentive to the gathering together of a worthy collection of Jacksonville and Florida material.

REFERENCE AND SCHOOL WORK.

While no records are kept of the many daily questions answered, the information found, the bibliographies compiled and the vast amount of reference work performed, the growth in service of this department is rapidly increasing. Not only the student and the club member but the business

man and the investigator are more often seen at the reference desk. Such continued demands in this department have been made in the last few years that separation of the reading and reference features must soon be made in order to carry on satisfactory work.

The added resources of the library and the work of the new Supervisors has increased the use of the library by the City School teachers. Thirty-five special and class room libraries have been placed in the schools, each of which have been used by an average of fifty-six children in connection with their school work.

During the summer a special library was placed in the High School for the use of the Normal Training School held by Duval County. This collection of 250 volumes on the principles and practice of teaching was a great help to the teachers of the Training Course.

#### CHILDREN'S ROOM

A marked improvement in the Children's Department is shown by the circulation of 25,015 books, an increase of 28 per cent over the previous year. The children's room has been made more attractive by the addition of a large colored reproduction of <sup>Alma Tadema's</sup> ~~La Dama~~ Spring, rearrangement of the furniture and the installation of a new lighting system.

#### BRANCHES AND DEPOSITS

The Fairfield Improvement Association continued to operate the branch at Fairfield Hall which shows a steady growth as does the branch at 106 Florida Avenue cared for by the East Jacksonville Improvement Association. A third branch was established in August in Northeast Springfield under the charge of the Woman's Club of Northeast Springfield. While these branches are not organized as the regular branches of a library system and are

in reality only small deposits they are doing good work at the least cost to the city.

Besides the above deposit stations the library has used the following agencies in its distribution of books: The Southern Bell Telephone and Telegraph Company, the Y. M. C. A. Educational Department, the Boy Scout Headquarters, the Old Ladies' Home, the Florida Military Academy, the Duval High School, three grammar schools, and fifty-five class rooms of the Graded City Schools. Through these agencies 15,028 volumes were circulated for home use, and in addition 1,610 volumes of supplementary readers in sets of thirty-five were used many thousands of times although they have been counted as "one" each in the library records.

#### PUBLICITY.

The quarterly bulletin listing all new titles has been continued and the following attractive and useful reading lists published: "Better Babies, a few books about the baby's health;" "Reading List on the Great European War;" "The Annual Story Hour Bulletin;" and "Recent Books for Young People." Through the courtesy of the District of Columbia Public Library in extending the use of their special school catalogue the library published a most extensive catalogue of the books in the School Deposit Collection. The weekly list of new books appeared regularly in the *Florida Times-Union* Sunday newspaper and the *Florida Metropolis* Saturday evening paper. Special news articles have been published from time to time to keep the library before the public.

The librarian as a member of the Chamber of Commerce and of the Rotary Club has endeavored to bring about a greater use of the library by the business men of the city, and as a member of social and civic organizations has created closer relationships of all of the city's social service organizations with the library.



## Gifts to the Library

The library has received 913 volumes, 894 pamphlets and reports, and 37 periodicals as gifts from 312 donors.

### INDIVIDUAL DONORS.

Bedell, G. C.	L'Engle, Miss Gertrude
Biscoe, Mrs. E. H.	Meigs, Miss Delia
Blankenfeld, L.	Minkler
Bloodgood, Dr. J. C.	Oberdofer, D. E.
Boote, Joseph	Paul, J. J.
Bosworth, G. W.	Paula, Christofoli
Davidson, L. D.	Redmond, D.
Davis, T. F.	Richardson, Miss Sarah
Elder, G. W.	Riley, M. C.
Evans, Mrs.	Rinehart, C. D.
Fisher, B. F.	Rogers, Mrs. G.
Fisher, M. S.	Ross, Dr. W. E.
Foor, Mary	Schultz, F. W.
Gibson, Miss Mollie	Simpkins, R. G.
Gould, E. C.	Simpkins, Mrs. R. G.
Ground, Mrs. Ida	Skinner, Mrs. E. H.
Hanford, C. J.	Smith, Mrs. C. B.
Hitchcock, F. H.	Stewart, G. W.
Holt, Dr. W. C.	Terry, W. E.
Jenkins, C. F.	Troeger, J. E.
Johnson, A. L.	Wandell, Mrs. D. E.
Henry, Miss Anna	Wolfe, Mrs. J. D.

Wood, Mrs. M. J.

### STAFF.

Most efficient work has been performed by the staff throughout the year. While there have been a number of changes made in the staff there has been greater co-operation than ever before. This was made possible by trained substitutes being appointed to the vacancies made through resignations and the reduction of working hours of all the assistants. Miss Vera Eastmore resigned in July and was

succeeded by Miss Mabel Eastmore, Miss Marie Pellerin being added as substitute assistant. Miss Ann L. Stockton was added to the staff in September as story-teller. Charles Chace, book assistant, was succeeded by Carl Bohnenberger, and Ruth C. Lofton (colored) was succeeded by May E. Lofton (colored) in the Colored Department.

Five members of the staff are members of the American Library Association and of these members, three, the Librarian, Assistant Librarian and Children's Librarian attended the Annual Conference at Washington, D. C.

Acknowledgments are made to the Southern Bell Telephone and Telegraph Company and The H. & W. B. Drew Company for their liberal discounts on all library bills; to the Florida Times-Union and the Florida Metropolis for their courtesy in giving display to the weekly book lists and news articles; to the Automatic Telephone Company for the installation of a free automatic telephone; to the donors of the many books, pamphlets and periodicals to the library; to the Hon. N. P. Bryan for his co-operation in making this library a Government Depository and to the Hon. Andrew Carnegie for \$2,850.00, the remainder of his \$5,000.00 gift made in 1912.

I wish to thank the Board of Trustees for their co-operation and the individual members for their great interest in the work of the library; the City Council for the continuation of its confidence in and support of the library as is well shown in the 1914 budget; and all the members of the staff for their enthusiastic and loyal year's work. It is only through the co-operation of all that this increased service over any preceding year has been made possible.

Respectfully submitted,

LLOYD W. JOSSELYN,  
*Librarian.*

### Circulation by Departments

Main library, adult.....	110,061
Main library, juvenile.....	25,015
Main library, colored.....	9,666
School libraries.....	4,884
Fairfield Branch.....	5,292
East Jacksonville Branch.....	3,115
Deposit stations.....	1,230
Northeast Springfield Branch....	2,117
<hr/>	
Total.....	161,380

### Circulation by Classes

	Adult	Children's Room	Total	Per cent
General works.....	4,986	539	5,525	3.9
Philosophy .....	1,035	13	1,048	.7
Religion ....	988	354	1,342	.9
Sociology .....	2,321	3,289	5,610	4.1
Natural Science.....	281	838	1,819	1.3
Useful Arts.....	2,566	1,523	4,089	3.0
Fine Arts.....	1,813	1,218	3,031	2.2
Literature .....	2,572	1,407	3,979	3.0
History .....	1,684	880	2,564	1.8
Travel and Description	1,843	827	2,670	1.9
Biography .....	1,431	485	1,916	1.4
<hr/>				
Total non-fiction...	22,220	10,373	32,593	24.2
Fiction .....	87,841	14,642	102,483	75.8
<hr/>				
Total.....	110,061	25,015	135,076	100.0

## Financial Statement

### RECEIPTS

Balance from 1913.....	\$ 370.03
Taxes 1914.....	14,149.74
Fines .....	693.61
Rent collection.....	656.08
Gifts .....	2,850.00
	<hr/>
	\$18,719.46

### EXPENDITURES

Books .....	\$ 4,437.23
Binding .....	907.41
Periodicals .....	575.63
Salaries and labor.....	6,770.90
Heat, light and water.....	579.79
Freight and drayage.....	120.87
Stationery, postage, printing.....	567.70
Repairs and alterations.....	3,120.65
Furniture and fixtures.....	268.05
Miscellaneous supplies.....	739.32
Estimated revenue.....	900.00
	<hr/>
	\$18,087.55
Cash on hand.....	631.91
	<hr/>
	\$18,719.46

## General Statistics

Population (1914 estimate).....	85,000
Population, white (1914 estimate).....	46,750
Volumes in library December 31, 1914.....	34,852
Total accessions, 1914.....	6,311
Additions by purchase.....	4,995

## General Statistics—Continued

Additions from rent collection.....	436
Additions to rent collection.....	502
Additions by gift.....	913
Total withdrawals.....	1,195
Volumes lost and accounted for.....	231
Volumes worn out and withdrawn.....	359
Volumes missing in 1914 inventory.....	605
Volumes bound and rebound.....	1,694
Books rebound.....	863
Magazines and serials bound.....	403
Books repaired.....	428
Total receipts.....	\$18,719.46
Amount received from taxes.....	14,149.74
Total expenditures.....	\$18,719.46
Amount paid for books, periodicals and binding \$	5,842.13
Amount paid for salaries and labor.....	6,353.90
Circulation, total.....	161,380
Adult .....	101,575
Juvenile .....	25,015
Rent collection.....	10,096
Colored .....	9,666
School libraries.....	3,274
Branches and deposit stations.....	11,754
Increase in circulation for 1914.....	16,395
Average daily circulation.....	513
Registrations .....	3,776
Adult .....	2,842
Juvenile .....	730
Colored .....	194
Total registration since opening of the library...	30,347
Cards unexpired and now in force.....	9,772

# JACKSONVILLE FREE PUBLIC LIBRARY

## Statistics

Annual report for year ended December 31, 1914.  
 Name of library. Free Public Library.  
 City or Town, Jacksonville, State, Florida.  
 Population served (latest statistics or estimate—state which) 85,000,  
 1914 estimate; 46,750 white; 38,250 colored.  
 Terms of use—**Free for lending**  
                   **Free for reference**  
                   Free to limited class, as students  
                   Subscription  
 Total number of agencies  
     Consisting of—Central library  
                     Branches, none  
                     Stations, 3  
                     Other agencies, 9 schools served with 59 collec-  
                                     tions in 59 rooms; 2 private schools; 1 club;  
                                     2 settlements  
 Number of days open during year (Central library).....365  
 Hours open each week for lending (Central library)..... 72  
 Hours open each week for reading (Central library)..... 77  

	Adult	Juvenile	Total
Number of volumes at beginning of year.....	25,341	4,395	29,736
Number of volumes added during year by purchase .....	2,771	2,224	4,995
Number of volumes added during year by gift or exchange.....	876	37	913
Number of volumes added during year by binding material not otherwise counted .....	392	11	403
Number of volumes lost or withdrawn during year .....	807	388	1,195
Total number at end of year.....	28,573	6,279	34,852
Number of pamphlets at beginning of year, no record kept			
Number of pamphlets added during year, no record kept			
Number of pamphlets withdrawn during year, no record kept			
Total number of pamphlets at end of year, no record kept			
Other additions (maps, manuscripts, etc.—enumerate), no record kept			
Number of volumes of fiction lent for home use .....			
	Adult	Juvenile	Total
Total number of volumes lent for home use.....	101,565	18,133	119,698
Number of volumes sent to agencies.....	128,539	33,021	161,380
Number of prints lent for home use, no record kept .....			4,268
Number of music rolls lent for home use, none			
Other circulation .....	Adult	Juvenile	Total
Number of borrowers registered during year..	2,912	854	3,766
Total number of registered borrowers.....	7,831	1,941	9,772
Registration period, years (3)			
Number of newspapers and periodicals currently received, 264 titles; 322 copies			
Number of persons using library for reading and study, no record kept			

### RECEIPTS FROM

Unexpended balance...\$	370.03
Local taxation.....	14,149.74
State grants.....	
Endowment funds....	
Membership fees.....	
Fines and sale of pub- lications .....	693.61
Duplicate pay collec- tion .....	656.08
Gifts .....	2,850.00
Other sources.....	
(If extraordinary, enumerate and state object)	
<b>Total .....</b>	<b>\$18,719.46</b>

### PAYMENTS FOR

Maintenance	
Books .....	\$ 4,437.23
Periodicals .....	575.63
Binding .....	907.41
Salaries library service .....	6,063.90
Salaries, janitor service .....	707.00
Rent .....	
Heat .....	1,123.70
Light .....	385.29
Other maintenance..	1,837.39
<b>Total maintenance</b>	<b>\$15,037.55</b>
Extraordinary—such as	
Sites .....	
New buildings.....	
Additions to build- ings .....	3,050.00
Other unusual ex- penses .....	
<b>Grand total.....</b>	<b>\$18,087.55</b>



## List of New Books

For Months of July to December 1914.

### Philosophy

- |   |   |
|---|---|
| <b>Allen, A. L.</b><br>The Message of New Thought.<br>131.              | <b>Gordon, E. B.</b><br>Anti-Alcohol Movement in<br>Europe. 178.                |
| <b>Austin, Mrs. Mary (Hunter)</b><br>Love and the Soul Maker.<br>173.1. | <b>Grane, W. L.</b><br>The Passing of War. 172.4.                               |
| <b>Blackford, Mrs. K. M.</b><br>The Job, the Man, the Boss.<br>138.     | <b>Jones, W. T.</b><br>An Interpretation of Rudolf<br>Eucken's Philosophy. 193. |
| <b>Chamberlain, H. S.</b><br>Immanuel Kant. 2 vols. 193.                | <b>Key, Ellen</b><br>Century of the Child. 173.                                 |
| <b>Cheiro, pseud.</b><br>Language of the Hand. 133.6.                   | <b>Key, Ellen</b><br>Renaissance of Motherhood.<br>173.5.                       |
| <b>Chittenden, H. M.</b><br>War or Peace. 172.4.                        | <b>Key, E. K. S.</b><br>Love and Marriage. 173.                                 |
| <b>Cibber, Colley.</b><br>An Apology for His Life. 192.                 | <b>Lane, R. N. A.</b><br>Arms and Industry. 172.4.                              |
| <b>Colvin, S. S.</b><br>Human Behavior. 150.                            | <b>Lynch, F. H.</b><br>What Makes a Nation Great.<br>172.                       |
| <b>Dawson, Grace.</b><br>How to Rest. 130.                              | <b>Mills, J. D.</b><br>The Mother-Artist. 173.5.                                |
| <b>Dewey, John</b><br>How We Think. 153.                                | <b>Novicow, Jacques</b><br>War and Its Alleged Benefits.<br>172.4.              |
| <b>DuBois, Patterson</b><br>Fireside Child Study. 136.7.                | <b>Seashore, C. E.</b><br>Psychology in Daily Life.<br>150.                     |
| <b>Eliot, C. W.</b><br>Some Roads Towards Peace.<br>172.4.              | <b>Sextus, Carl</b><br>Hypnotism. 134.  |
| <b>Eucken, R. C.</b><br>Knowledge and Life. 193.                        | <b>Shilly, Frank</b><br>History of Philosophy. 109.                             |
| <b>Foster, W. T.</b><br>Social Emergency. 176.                          |   |
| <b>Gladdden, Washington</b><br>Live and Learn. 170.                     |   |

### Religion

- |  |   |
|--|---|
| <b>Anderson, F. L.</b><br>The Man of Nazareth. 232.                      | <b>Cairns, D. S.</b><br>Christianity in the Modern<br>World. 239.       |
| <b>Begbie, Harold</b><br>The Day That Changed the<br>World. 208.         | <b>Clough, J. E.</b><br>Social Christianity in the Ori-<br>ent. 266.54. |
| <b>Budge, E. A. T. W.</b><br>Book of the Kings of Egypt.<br>2 vols. 299. | <b>Coit, Stanton</b><br>Soul of America. 204.                           |

## Religion—Continued

- Crawford, Dan**  
Not Lawful to Utter. 204.
- Dickinson, C. H.**  
Christian Reconstruction of  
Modern Life. 204.
- Faris, J. T.**  
Sunday School at Work. 268.
- Firth, F. J.**  
Acts of the Apostles, the Epis-  
tles and the Revelation.  
225.5.
- Firth, F. J.**  
The Holy Gospel. 225.5.
- Hadley, J. J.**  
An Introduction to the Apoc-  
alypse. 228.
- Howland, C. L.**  
Manual of Missions. 266.
- Hugues, de Ragnau, Edmond**  
The Vatican. 282.
- Ibbotson, R. A. M.**  
Adventures of Missionary Ex-  
plorers. 266.
- Kent, C. F.**  
Founders and Rulers of United  
Israel. 220.9.
- Kent, C. F.**  
Heroes and Crises of Early  
Hebrew History. 220.9.
- Lodge, Sir Oliver**  
Continuity. 218.
- Moffatt, James**  
New Testament, a new trans-  
lation. 220.5.
- Nicoll, W. R.**  
Expositor's Dictionary of  
Texts. 220.
- Nicoll, W. R.**  
Expositor's Treasury of Chil-  
dren's Sermons. 252.
- Per-m-hru**  
The Book of the Dead. 299.
- Peters, M. C.**  
Jews in America. 296.
- Rose, H. R.**  
Outside of the Cup. 260.
- Selbie, W. B.**  
English Sects. 280.
- Storling, J. F.**  
Atlas of the Life of Christ.  
232.
- Talbot, Ethelbert**  
A Bishop Among His Flock.  
260.
- Thoms, C. S.**  
Workingman's Christ. 261.
- White, Bouck**  
Carpenter and the Rich Man.  
232.
- Worcester, Elwood**  
Religion and Life. 204.

## Education

- Best, Harry**  
The Deaf. 371.91.
- Bland, Edith**  
Wings and the Child. 372.2.
- Buxton, G. F.**  
Paper and Cardboard Con-  
struction. 372.56.
- Charters, W. W.**  
Teaching the Common  
Branches. 371.
- Claxton, P. P.**  
Sketches of Froebel's Life  
and Times. 372.
- Dillaway, T. M.**  
Decoration of the School and  
Home. 371.63.
- Dodge, R. E.**  
Teaching of Geography in  
Elementary Schools. 372.891.
- DuBois, Patterson**  
Natural Way in Moral Train-  
ing. 377.
- DuBois, Patterson**  
Point of Contact in Teaching.  
370.1.

## Education—Continued

- Gibb, M. P.**  
Guide to the Chassevant  
Method of Musical Education.  
372.878.
- Gilbert, C. B.**  
"What Children Study and  
Why." 371.
- Hammond, Mrs. Lily**  
In Black and White. 371.94.
- Holton, M. A.**  
Industrial Work for Public  
Schools. 372.
- Johnson, G. E.**  
Education by Plays and  
Games. 371.7.
- Johnson, W. E.**  
Mathematical Geography.  
372.891.
- Kastman, Valborg**  
Swedish Song Games. 372.
- Keatinge, M. W.**  
Studies in the Teaching of  
History. 372.89.
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Special Method in Reading in  
the Grades. 372.4.
- Merriam, G. S.**  
Negro and the Nation.  
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Color Primer. 372.87.
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Dr. Montessori's Own Hand-  
book. 371.
- Morgan, Mrs. B. S.**  
The Backward Child. 371.9.
- Rix, F. R.**  
Manual of School Music.  
372.8.
- Seegmiller, Wilhelmina**  
Primary Hand Work. 372.55.
- Snedden, D. S.**  
Problem of Vocational Educa-  
tion. 371.42.
- Stone, C. R.**  
Eton. 378.42.
- Strayer, G. D.**  
Brief Course in the Teaching  
Process. 371.
- Tucker, M. A. R.**  
Cambridge. 378.42.
- Witte, K. H. G.**  
Education of Karl Witte.  
371.4.



## Sociology

- Acevedo, Lozana, J. C.**  
Directorio Hispano-Americano  
y Guia de Compradores en  
Estados Unidos. 382.
- Antin, Mary**  
They Who Knock At Our  
Gates. 325.1.
- Aston, G. G.**  
Sea, Land and Air Strategy.  
355.
- Baikie, James**  
Peeps at the Royal Navy.  
359.
- Begbie, Harold**  
Crisis of Morals. 396.
- Bernhardi, Freidrich von**  
Germany and the Next War.  
327.43.
- Bilgram, Hugo**  
Cause of Business Depression.  
338.
- Borrow, G. H.**  
Zincali. 397.
- Cramb, J. A.**  
Germany and England.  
327.42.
- Fisher, Irving**  
Why the Dollar is Shrinking.  
338.5.

## Sociology—Continued

- Hillquit, Morris**  
Socialism. 335.
- Hobbes, Thomas**  
Leviathan. 320.1.
- Hurd, Archibald**  
Fleets at War. 359.
- Ilbert, Sir C. P.**  
Parliament. 328.42.
- James, H. G.**  
Applied City Government. 352.
- James, H. G.**  
Principles of Prussian Administration. 354.43.
- Jefferson, Thos.**  
Jefferson's Germantown Letters. 308.
- Kawakami, K. K.**  
Asia at the Door. 325.1.
- Lampkin, R. H.**  
Our Money. 332.
- Lippmann, Walter**  
Preface to Politics. 304.
- Littlewood, S. R.**  
Fairies Here and Now. 398.
- Macfarlane, P. C.**  
Those Who Have Come Back. 364.
- Mahan, A. T.**  
Naval Strategy Compared With Military Operations on Land. 359.
- Mackay, C. D.**  
Silver Thread. 398.5.
- Mangold, G. B.**  
Child Problems. 362.
- Markham, C. E.**  
Children in Bondage. 331.3.
- Martin, Eleanor**  
Vocations for the Trained Woman. 396.5.
- Meade, E. S.**  
Careful Investor. 332.6.
- Melville, F. J.**  
All about Postage Stamps. 383.
- Munro, W. B.**  
Government of American Cities. 352.
- Nearing, Scott**  
Reducing the Cost of Living. 338.5.
- Newton, E. W.**  
Music in the Public Schools. 372.878.
- Osborne, T. M.**  
Within Prison Walls. 365.
- Pankhurst, Mrs. Emmeline**  
My Own Story. 324.
- Perkins, A. F.**  
Vocations for the Trained Woman. 396.5.
- Poincare, Raymond**  
How France is Governed. 354.
- Riis, J. A.**  
Neighbors. 331.
- Robinson, C. N.**  
British Tar in Fact and Fiction. 359.
- Shambaugh, B. F.**  
Commission Government in Iowa. 352.
- Sloane, W. M.**  
Party Govt. in the U. S. 329.
- Southern Sociological Congress**  
Battling for Social Betterment. 300.
- Taft, W. H.**  
Anti-trust and the Supreme Court. 338.8.
- Tamura, Naomi**  
Japanese Bride. 392.
- Thompson, Slason**  
Railway Library. 385.
- Vedder, H. C.**  
Gospel of Jesus and the Problems of Democracy. 330.
- Wallace, A. R.**  
Revolt of Democracy. 331.
- Wells, H. G.**  
Social Forces in England and America. 304.
- Whelpley, J. D.**  
Trade of the World. 380.
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Wilson's Naturalization Laws of the U. S. 325.1.

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Geological Evidence of the Antiquity of Man. 573.3.
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Day in the Moon. 523.3.
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551.4.
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What I Have Done With Birds. 598.2.
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Essence of Astronomy. 523.
- Roberts, C. G. D.**  
Kings in Exile. 590.
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Matter and Energy. 530.1.
- Stamworth, C. S.**  
Pilot Water Navigation. 527.
- Step, Edward**  
Messmates. 590.
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Introduction to Science. 501.
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Seeing Nature First. 504.





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Body. 611.
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|---|---|
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| <b>Thomson, H. C.</b><br>Patents, Trade-marks, Design Patents. 608. | <b>Worcester, Alfred</b><br>Nurses for Our Neighbors. 610.      |
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Trend.
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Little Merry Christmas.
- Atherton**, Gertrude  
The Perch of the Devil.
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To-day's Daughter
- Bell**, J. J.  
Misadventures of Joseph.
- Bennett**, E. A.  
The Price of Love.
- Benson**, E. F.  
House of Defense.
- Biggers**, E. D.  
Love Insurance.
- Bindloss**, Harold  
For the Allison Honor.



## Fiction—Continued

- Bindloss, Harold**  
League of the Leopard.
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- Birmingham, G. A.**  
Hyacinth.
- Birmingham, G. A.**  
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- Bosher, K. L.**  
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- Caine, William**  
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Chance.
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The Night Watches.
- Jordan, Humphrey**  
Carmen and Mr. Dryasdust.
- Jordan, Elizabeth**  
May Iverson's Career.

# Fiction---Continued

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The Three Furlonges.
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The Prince of Mercuria.
- King, Basil**  
Letter of the Contract.
- Laughlin, C. E.**  
Everybody's Birthright.
- Lea, F. H.**  
Sicily Ann.
- Leblanc, Maurice**  
The Teeth of the Tiger.
- Leroux, Gaston**  
The Secret of the Night.
- Lessing, Bruno**  
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Maid of the Kentucky Hills.
- London, Jack**  
The Mutiny of the Elsinore.
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Handicapped.
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Stepdaughter of the Prairie.
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War.
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Vandover and the Brute.
- Norris, Kathleen**  
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- Oxenham, John**  
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- Paine, R. D.**  
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Via P. & O.

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A. D. STEVENS.....	Term Expires 1916
W. E. CUMMER.....	Term Expires 1914
D. U. FLETCHER.....	Term Expires 1914
G. C. BEDELL.....	Term Expires 1915
C. E. GARNER.....	Term Expires 1915
E. J. L'ENGLE.....	Term Expires 1915

The Librarian Serves as Clerk of the Board

## Committees

### *Book:*

MESSRS. RINEHART, ARCHIBALD and L'ENGLE.

### *Building:*

MESSRS. BEDELL, GARNER and STEVENS.

### *Finance:*

MESSRS. PERRY, CUMMER and FLETCHER.

## Library Staff

LLOYD W. JOSSELYN, Librarian

ELIZABETH V. LONG.....	Assistant Librarian
MABEL M. JONES.....	Children's Librarian and Cataloguer
PATTIE FROST, Chief Loan Department and Asst. Cataloguer	
LUCY M. STARKE.....	Assistant Loan Department
VERA E. EASTMORE.....	Assistant Loan Department
MABEL E. EASTMORE.....	Substitute Assistant
CHARLES CHACE.....	Book Assistant
RUTH C. LOFTON (Colored).....	Asst. Colored Department

JANITOR

JAMES A. FLOURNOY (Colored)



# President's Report

*To the President of the City Council:*

The Trustees of the Jacksonville Free Public Library herewith submit their annual report for the year ending December 31, 1913.

We wish to call especial attention to the remarkable growth of the library—an increase of over 8 per cent. in circulation and of 15 per cent. in the total number of volumes on the shelves. We also call your attention to the installation of class-room libraries—the beginning of a system of supplying all the city schools with library books. We believe that the children should be taught not only how to read but what to read, and that this can only be done by introducing the best literature for children into the school-room and thus encouraging them to read at home.

During the year the terms of Messrs. Archibald, Perry and Stevens expired and these gentlemen were appointed to succeed themselves. The Organization of the Board is as follows:

J. W. ARCHIBALD.....	President
C. D. RINEHART.....	Vice-President
A. F. PERRY.....	Secretary

We include the detailed report of the Librarian, and the financial statement which are attached hereto and made a part of this report.

Respectfully submitted,

J. W. ARCHIBALD,  
*President Board of Trustees.*





# Librarian's Report

*To the Board of Trustees of the Jacksonville Free Public Library:*

GENTLEMEN:

I herewith submit the ninth annual report of the Librarian for the year ending December 31, 1913.

## GROWTH OF LIBRARY

The net increase in the books of the library was 3,897, the largest in its history. Deducting the number of volumes lost and withdrawn, there are 29,736 volumes on the shelves at the close of the year. Of the 5,757 volumes added, 1,465 were for 21 class-room libraries in the schools, 919 for the juvenile department, 212 for the colored department and 1,378 of fiction and 1,783 of non-fiction for the general collection. The following table gives the condition of the book stock:

Number of volumes in library December 31, 1912. . . . .	25,839
Additions by purchase. . . . .	5,232
Additions by gift. . . . .	525
Books worn out and withdrawn. . . . .	1,161
Books lost and paid for. . . . .	216
Books missing in 1913 inventory. . . . .	483
Number of volumes in library December 31, 1913. . . . .	29,736
Books rebound. . . . .	923
Magazines and serials bound. . . . .	607
Books repaired at library. . . . .	556

## CIRCULATION

The library was open 307 days for the circulation of books. The number of volumes loaned during the year was 144,570 divided as follows:

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JACKSONVILLE FREE PUBLIC LIBRARY

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Main library, adult.....	104,734
Main library, Juvenile.....	19,572
Main library, colored.....	7,434
School libraries.....	6,794
Fairfield branch.....	1,971
East Jacksonville branch.....	3,832
Deposit stations.....	233

The circulation for the past nine years is as follows:

1905 (six months).....	46,552
1906.....	86,646
1907.....	87,522
1908.....	91,848
1909.....	91,291
1910.....	103,739
1911.....	115,491
1912.....	132,502
1913.....	144,570

The average daily circulation was 471. On the busiest days over 1,500 books were handled at the circulation desk. The circulation at the main library by classes is shown in the following table:

	Adult	Children's Room	Total	Per cent
General works.....	4,252	458	4,710	3.8
Philosophy .....	980	12	992	0.8
Religion .....	780	238	1,018	0.8
Sociology .....	1,614	2,119	3,733	3.0
Natural Science.....	1,157	527	1,684	1.3
Useful Arts.....	2,386	330	2,716	2.2
Fine Arts.....	1,888	693	2,581	2.1
Literature .....	2,712	1,056	3,768	3.0
History .....	1,124	714	1,838	1.5
Travel and Description	1,974	601	2,575	2.1
Biography .....	1,107	613	1,720	1.4
Fiction .....	84,760	12,217	96,977	78.0
Total.....	104,734	19,578	124,312	100.0

#### REGISTRATION

The registrations for the year are 3,286 making a total of 26,581 since the opening of the library. Of this number 9,314 cards are now in force.

#### REFERENCE AND SCHOOL WORK

Increased activity in use of the reference books and magazines has been noted through the year. The reference collection has been greatly increased by a number of reference books and several bound sets of magazines. Twenty class-room libraries have been distributed in the schools and a special Teacher's card has been issued. The work of the class-room libraries is fully described in the first quarterly of the Bulletin for the year.

#### CHILDREN'S ROOM

The circulation in the children's department was 19,578, being 4,437 less than that for the year 1912. This loss is partly balanced by the additional school and branch circulation of juvenile books.

The attendance at the story hour has been 3,078, an average of 89 each week. This is an increase of 112 per cent over the preceding year. Thanks are due the twelve story tellers who assisted the children's librarian, and the Florida Talking Machine Company and the Gibson Kodak Store for their aid in this work.

#### BRANCHES

Arrangements were made in June with the East Jacksonville Improvement Association to loan them a collection of 300 volumes of fiction and juvenile books. The society circulates these books from a small reading room at 106 Florida Avenue, and is open from 2.00-6.00 p. m. daily except Sundays. A month later similar arrangements were

made with the Fairfield Improvement Association. This sub-branch is at Fairfield Hall and is open for circulation on Fridays 2.00-4.00 p. m. and Wednesdays and Saturdays 7.00-9.00 p. m. Both associations are doing good work.

#### BUILDING IMPROVEMENTS

The installation of a third and fourth tier of stacks, an upper mezzanine floor, and an extension of the book lift to these floors is nearing completion. This new stack which will hold 17,824 volumes will be used at once to lessen the crowded condition of the present stacks, and for the government document collection formerly shelved in the basement. Four new book cases with a capacity of 1,700 volumes have been added in the children's room; one double case with a capacity of 700 volumes in the fiction room, and a new unit catalog case and a magazine case in the main hall.

#### PUBLICITY

A quarterly bulletin has been published which gives all new titles under 13 main classifications, and contains either reference or school lists. Five attractive reading lists have been published as follows: "The Story Hour;" "Books for the Camp Fire Girls;" "A Few Juvenile Books;" "Children's Books of Unusual Merit;" and a "Pan American Reading Folder." It has been the aim of the library to make all of these publications attractive and readable. The weekly book notices and special news articles in the daily papers have been one of the greatest means of advertising.

#### STAFF

Two changes have been made in the library staff; Miss Minnie Bushfield resigned in November and was succeeded by Miss Mabel M. Jones, of Atlanta, Georgia, and Miss Mabel Eastmore was added to the staff as substitute assist-

ant. The librarian attended the Annual Conference of the American Library Association, at Kaaterskill, N. Y.

Acknowledgments are made to the donors of 525 volumes; to The Southern Bell Telephone and Telegraph Company and The H. & W. B. Drew Company for their large discounts on all library bills; and to the Florida Times-Union and the Florida Metropolis for their courtesy in giving good display to library items.

In conclusion I wish to thank the Board of Trustees for their co-operation and interest in the work of the library; the City Council for their confidence and support of the library as shown in the 1913 budget; and each member of the staff for their untiring and efficient service.

LLOYD W. JOSSELYN.

*Librarian.*

### Gifts to the Library

The library has received 525 volumes, 983 pamphlets and reports, and 42 periodicals as gifts from 268 donors.

#### INDIVIDUAL DONORS

Armstrong, Mrs. J. M.	Jenison, Mrs. H. J.
Bedell, G. C.	Johnson, Mrs. E. B.
Bettes, C. C.	Kelly, J. C.
Bigot, Madame Charles	Lee, Emma H.
Boggs, L. H.	L'Engle, E. J.
Chaloner, J. A.	Long, E. C.
Dodd, H. A.	Mehaffey, Mrs. A. H.
Foulke, D. K.	Moul, Mrs. C. S.
Gibson, Miss Mollie	Nelson, Mrs. O. T.
Henry, Miss Anna	Prange, Mrs. N. M. G.
Hammatt, C. S.	Rinehart, C. D.
Hess, Mrs. M. E.	Skeel, Mrs. Roswell, Jr.
Hilton, M.	Smith, Mrs. Windsor
Hollis, Claude	Stetson, A. E.
Walker, A. H.	



## General Statistics

Population (1912 estimate).....	81,640
Population, white (1912 estimate).....	41,620
Volumes in library December 31, 1913.....	29,736
Total accessions, 1913.....	5,756
Additions by purchase.....	5,232
Additions from rent collection.....	572
Additions to rent collection.....	726
Additions by gift.....	525
Total withdrawals.....	1,860
Volumes lost and paid for.....	216
Volumes worn out.....	1,107
Volumes withdrawn.....	54
Volumes missing in 1913 inventory.....	483
Adult department (except fiction).....	166
Children's department.....	248
Colored department.....	69
Volumes bound, rebound or repaired.....	2,092
Books rebound.....	923
Magazines and serials bound.....	607
Books repaired.....	556
Total receipts.....	\$17,219.17
Amount received from taxes.....	14,885.91
Total expenditures.....	\$16,849.14
Amount paid for books.....	5,112.43
Amount paid for bindery.....	1,029.87
Amount paid for salaries and labor.....	6,353.90
Circulation, total.....	144,570
Adult .....	104,734
Juvenile .....	19,572
Rent collection.....	10,607
Colored .....	7,434
School libraries.....	6,794
Branches and deposit station.....	6,036
Increase in circulation for 1913.....	12,068
Average daily circulation.....	471
Registrations .....	3,286
Adult .....	2,529
Juvenile .....	585
Colored .....	172
Total registration since opening of the library.....	26,581
Cards unexpired and now in force.....	9,314



## Financial Statement

### RECEIPTS

Balance from 1912.....	\$ 170.05
Taxes, 1913.....	14,885.91
Fines .....	852.78
Rent Collection.....	776.78
Gifts .....	19.65
Insurance (lost books).....	514.00

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\$17,219.17

### EXPENDITURES

Books .....	\$ 5,112.43
Binding .....	1,029.87
Periodicals .....	491.49
Salaries and labor.....	6,353.90
Heat, light and water.....	640.54
Freight and drayage.....	105.69
Stationery, postage and printing...	649.74
Repairs and alterations.....	136.20
Furniture and fixtures.....	350.63
Miscellaneous supplies.....	1,078.65
Estimated revenue.....	900.00

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\$16,849.14

Cash on hand..... 370.03

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\$17,219.17



## Selected List of New Books

For Months October, November and December

### Religion

- |  |  |
|--|--|
| <b>Alexander, J. L.</b> 1913<br>Boy and the Sunday School. 268.                                    | <b>Shotwell, J. T.</b> 1913<br>Religious Revolution of Today. 210.   |
| <b>Alexander, J. L.</b> 1913<br>Sunday School and the Teens. 268.                                  | <b>Smith, S. G.</b> 1912<br>Democracy and the Church. 204.   |
| <b>Humphreys, M. G.</b> 1913<br>Missionary Explorers Among the American Indians. 266.73.           | <b>Stelzle, Charles.</b> 1912c<br>American Social and Religious Conditions. 261.                             |
| <b>Morse, R. C.</b> 1913<br>History of the North American Y. M. C. Assocs. 267.3                   | <b>Strong, A. H.</b><br>100 Chapel-talks to Theological Students. 204.                                       |
| <b>Peloubet, Rev. F. N.</b> 1914<br>Select Notes on the International Sunday School Lessons. R222. | <b>Tarbell, Martha.</b> 1913c<br>Tarbell's Teachers' Guide to the International Sunday School Lessons. R222. |
| <b>Reisner, C. F.</b> 1913<br>Church Publicity. 261.9.   |  |

### Sociology

- |   |  |
|---|--|
| <b>Beard, C. A.</b> 1912<br>American City Government. 352.            | <b>Henderson, C. R., Ed.</b> 1910.<br>Penal and Reformatory Institutions. 365. |
| <b>Beckwith, M. H.</b> 1907<br>Story Telling with the Seis-sors. 372. | <b>Henderson, C. R., Ed.</b> 1910.<br>Preventive Agencies and Methods. 364.    |
| <b>Benton, C. F.</b> 1913c<br>Woman's Club Work and Programs. 374.3.  | <b>Henderson, C. R., Ed.</b> 1910.<br>Prison Reform and Criminal Law. 364.     |
| <b>Butler, E. B.</b> 1909<br>Women and the Trades. 331.4.             | <b>Hildreth, E. S.</b> 1892c.<br>Clay-modeling in the School Room. 372.        |
| <b>Cleveland, F. A.</b> 1913<br>Organized Democracy. 329.             | <b>Hofer, M. R.</b> 1907c<br>Popular Folk Games and Dances. 372.               |
| <b>Daniels, F. H.</b> 1909c<br>School Drawing. 372.                   | <b>Hoxie, J. L.</b> 1913<br>Suggestions for Hand Work in School and Home. 372. |
| <b>Haskin, F. J.</b> 1913c<br>Immigrant. 325.                         | <b>Johnson, E. R.</b> 1911<br>Ocean and Inland Water Transportation. 387.      |
| <b>Henderson, A. W.</b> 1908<br>What and How. 372.                    |  |

## Sociology—Continued

- Lee, G. S.** 1913  
Crowds. 304.
- Lodge, H. C.** 1913  
One Hundred Years of Peace. 327.
- Newell, C. E.** 1911  
Constructive Work for Schools Without Special Equipment. 372.
- Richardson, J. B.** 1913  
Woman Who Spends. 396.
- Roberts, H. L.** 1913  
Cyclopedia of Social Usage. 395.
- Roberts, Peter.**  
New Immigration. 325.
- Scantlebury, E. E.** 1910c  
Homes of the World's Babies. 372.
- Smith, R. M.** 1900c  
Construction work in Card-board and Paper. 372.
- Weaver, E. A.** 1893c  
Paper and Scissors in the School-room. 372.
- Whitney, Frederick.** 1911  
Blackboard Sketching. 372.
- Wilcox, D. F.** 1913  
Government by All the People. 321.8.



## Useful Arts

- Baxter, L. M.** 1913  
Housekeeper's Handy Book. 640.
- Copeland, M. T.** 1912  
Cotton Manufacturing Industry of the U. S. 677.
- Cresee, F. A.** 1912  
Practical Pointers for Patentees. 608.
- Heldt, P. M.** 1913  
Gasoline Automobile. Transmission, Running Gear and Control. 629.1.
- Howard, Mrs. C. B.** 1913  
Fifty Years in a Maryland Kitchen. 641.
- Kittredge, M. H., Ed.**  
Housekeeping Notes. 640.
- Knowles, L. T.** 1913c  
Southern Recipes. 641.
- Mercier, W. B.** 1913  
Knapp Method of Growing Cotton. 633.
- Moody, C. S.** 1910  
Backwoods Surgery and Medicine. 613.
- Richards, E. H.** 1911  
Art of Right Living. 613.
- Richards, E. H.** 1910  
Sanitation in Daily Life. 628.
- Samson, G. G.** 1913  
Every Man His Own Builder. 690.
- Talbot, Marion.** 1913  
House Sanitation. 628.
- Talbot, Marion.** 1913  
Modern Household. 640.
- Tinsley, L. R.** 1904c  
Practical and Artistic Basketry. 689.
- Verrill, A. H.** 1913  
Harper's Wireless Book. 654.
- Whitford, C. B.** 1913  
Training the Bird Dog. 636.7.
- Williams, M. M.** 1913  
Dishes and Beverages of the Old South. 641.

## Fine Arts

- Camp, S. G.** 1910  
Fishing Kits and Equipment. 799.
- Clayton, G. L.** 1911c  
Crayon, Chalk and Pencil Drawing. 741.
- Cleveland, Grover.** 1906  
Fishing and Shooting Sketches. 799.
- Damrosch, Frank.** 1896  
Folk-songs and Part-songs. 784.8.
- Dent, E. J.** 1913  
Mozart's Operas. 782.
- Esenwein, J. B.** 1913c  
Writing the Photoplay. 778.
- Grinnell, G. B.** 1913  
Hunting at High Altitudes. 799.
- Little, R. D.** 1913  
Tennis Tactics. 796.
- McKay, W. D.** 1906  
Scottish School of Painting. 759.21.
- Taylor, Frederick.** 1899  
Studies in Animal Painting. 758.
- Thomas, Margaret.** 1913  
How to Judge Pictures. 750.
- Thomson, Arthur.** 1906  
Handbook of Anatomy for Art Students. 743.

## Travel and Description

- Chalmers, Stephen.** 1912  
Footloose and Free. 910.
- Enock, C. R.** 1912  
Mexico. 917.2.
- Goldring, Douglas.** 1913  
Along France's River of Romance—the Loire. 914.4.
- Gooding, Paul.** 1913  
Picturesque New Zealand. 919.31.
- Goodrich, J. K.** 1913  
Coming Mexico. 917.2.
- Graham, Stephen.** 1913  
With the Russian Pilgrims to Jerusalem. 915.69.
- Howells, W. D.** 1913  
Familiar Spanish Travels. 914.6.
- Mozans, H. J.** 1912  
Following the Conquistadores Along the Andes and Down the Amazon. 918.
- Mozans, H. J.** 1910  
Following the Conquistadores up the Orinoco and Down the Magdalena. 918.
- Olcott, C. S.** 1913  
Country of Sir Walter Scott. 914.1.
- Post, C. J.** 1912  
Across the Andes. 918.
- Powell, E. A.** 1913  
Gentlemen Rovers. 910.4.
- Richards, C. C.** 1913  
Village Life in America, 1852-1872. 917.3.
- White, S. E.** 1913  
African Camp Fires. 916.7.

## Biography

- |  |  |
|--|--|
| <b>Dimnet, Ernest.</b> 1913<br>Paul Bourget. 928.                | <b>Norton, Sara.</b> 1913<br>Letters of Charles Eliot Norton. 928. |
| <b>Ford, E. E. F.</b> <i>Comp.</i> 1912.<br>Noah Webster. 928.   | <b>Phillips, U. B.</b> 1913<br>Life of Robert Toombs. 923.         |
| <b>Mannix, W. F., Ed.</b> 1913<br>Memoirs of Li Hung Chang. 923. | <b>Roosevelt, Theodore.</b> 1913.<br>Autobiography. 923.           |
|  | <b>Trevelyan, G. M.</b> 1913<br>Life of John Bright. 923.          |

## Fiction

- |  |   |
|--|---|
| <b>Austin, Mary.</b><br>Lovely Lady.                                   | <b>Gielow, M. S.</b><br>Uncle Sam.                      |
| <b>Bailey, H. C.</b><br>Sea Captain.                                   | <b>Harben, W. N.</b><br>Desired Woman.                  |
| <b>Barbour, R. H.</b><br>Lady Laughter.                                | <b>Hay, Ian.</b><br>Happy-Go-Lucky.                     |
| <b>Barclay, F. L.</b><br>Broken Halo.                                  | <b>Hewlett, Maurice.</b><br>Bendish.                    |
| <b>Bassett, M. E. S.</b><br>Midsummer Wooing.                          | <b>Hichens, Robert.</b><br>Way of Ambition.             |
| <b>Birmingham, G. A.</b><br>General John Regan.<br>Red Hand of Ulster. | <b>Ingram, Eleanor.</b><br>The Unafraid.                |
| <b>Bosher, K. L.</b><br>House of Happiness.                            | <b>Johnston, Mary.</b><br>Hagar.                        |
| <b>Bower, B. M.</b><br>Gringos.  | <b>King, Bazil.</b><br>Way Home.                        |
| <b>Cullum, Ridgwell.</b><br>Twins of Suffering Creek.                  | <b>Lippman, J. M.</b><br>Making Over Martha.            |
| <b>Davies, M. T.</b><br>Tinder-box.                                    | <b>Lynde, Francis.</b><br>Honorable Senator Sage-Brush. |
| <b>Doyle, A. C.</b><br>Poison Belt.                                    | <b>McGrath, Harold.</b><br>Deuces Wild.                 |
| <b>Drake, Maurice.</b><br>W. O. 2.                                     | <b>Moore, F. F.</b><br>Discovering Evelina.             |
| <b>Ellis, J. B.</b><br>Lahoma.   | <b>Mordaunt, Elinor.</b><br>Simpson.                    |
| <b>Farnol, Jeffery.</b><br>Honourable Mr. Tawnish.                     | <b>Morris, E. B.</b><br>Millionaire.                    |
| <b>Furman, Lucy.</b><br>Mothering on Perilous.                         | <b>Nicholson, Meredith.</b><br>Otherwise Phyllis.       |
| <b>Galsworthy, John.</b><br>Dark Flower.                               | <b>Paine, R. D.</b><br>Adventures of Captain O'Shea.    |



## Fiction—Continued

- |  |  |
|--|--|
| <b>Prichard, H. V. H.</b><br>November Joe.           | <b>Warren, M. R.</b><br>Main Road.                 |
| <b>Richards, Grant.</b><br>Valentine.                | <b>Wason, A. R.</b><br>And Then Came Jean.         |
| <b>Richmond, G. S.</b><br>Under the Christmas Stars. | <b>Watts, Mrs. M. F.</b><br>Van Cleve.             |
| <b>Sullivan, T. R.</b><br>Hand of Petrarch.          | <b>Wharton, Edith.</b><br>Custom of the Country.   |
| <b>Walpole, Hugh.</b><br>Fortitude.                  | <b>Wiggin, K. D.</b><br>Story of Waitstill Baxter. |
| <b>Ward, Mrs. Humphrey.</b><br>Coryston Family.      | <b>Wright, M. O.</b><br>Stranger at the Gate.      |

## Juvenile Non-Fiction

- |  |   |
|--|---|
| <b>Asbjornsen, P. C. n.d.</b><br>Round the Yule Log. y398.                 | <b>Jerrold, W. C., Ed. 1912</b><br>Big Book of Fables. y828.          |
| <b>Baden-Powell, Sir Robert. 1913</b><br>Boy Scouts Beyond the Seas. y367. | <b>Jerrold, W. C., Ed. 1911</b><br>Big Book of Fairy Tales. y398.     |
| <b>Bates, K. L. 1913c</b><br>In Sunny Spain. y914.6.                       | <b>Johnson, Clifton. 1913</b><br>Book of Fairy Tale Bears. y398.      |
| <b>Baum, E. F. 1902c</b><br>Life and Adventures of Santa Claus. y398.2.    | <b>Lagerlof, Selma. 1908</b><br>Christ Legends. y244.                 |
| <b>Bird, Robert. 1911</b><br>100 Bible Stories for Children. y220.5.       | <b>Maunder, A. S. D. 1908</b><br>Heavens and Their Story. y523.       |
| <b>Caldwell, Ed. n.d.</b><br>Tales and Talks About Children. y910.         | <b>Schultz, J. W. 1913</b><br>Quest of the Fish-dog Skin. y970.1.     |
| <b>Cave, Edward. 1913.</b><br>Boy Scout's Hike Book. y796.                 | <b>Singleton, Esther. 1913</b><br>Wild Flower Fairy Book. y398.       |
| <b>Deming, O. T. 1899c</b><br>Little Indian Folk. y970.1.                  | <b>Strang, Mrs. Herbert. n.d.</b><br>Golden Book for Children. y820.  |
| <b>Field, Eugene. 1912</b><br>Christmas Tales and Christmas Verse. y808.8. | <b>Thompson, J. M. 1913c</b><br>Three Bears of Porcupine Ridge. y590. |
| <b>Gask, Lilian. n.d.</b><br>Fairies and the Christmas Child. y398.        | <b>Williams, Archibald. n.d.</b><br>How it is Made. y670.             |
| <b>Grinnell, G. B. 1913</b><br>Beyond the Old Frontier. y917.8.            | <b>Winslow, C. V. 1913</b><br>Our Little Servian Cousin. y914.97.     |



## Juvenile Fiction

- |  |  |
|--|--|
| <b>Barbour, R. H.</b><br>Around the End.<br>Junior Trophy.                         | <b>Leonard, M. F.</b><br>Christmas Tree House.                                     |
| <b>Beach, E. L.</b><br>Roger Paulding, Gunner.                                     | <b>Mongiardini-Rembadi.</b><br>Pinnocchio Under the Sea.                           |
| <b>Blaisdell, M. F.</b><br>Twilight Town.  | <b>Quirk, L. W.</b><br>Freshman Eight.   |
| <b>Burgess, T. W.</b><br>Boy Scouts on Swift River.                                | <b>Robinson, C. H.</b><br>Hawk—the Young Oswage.                                   |
| <b>Burton, C. P.</b><br>Boy Scouts of Bob's Hill.                                  | <b>Sabin, E. I.</b><br>On the Plains with Custer.                                  |
| <b>Camp, Walter.</b><br>Danny Fists.   | <b>Spears, R. S.</b><br>Camping on the Great Lakes.<br>Camping on the Great River. |
| <b>Channon, F. E.</b><br>Henley on the Battle Line.                                | <b>Stevens, W. O.</b><br>Pewee Clinton, Plebe.                                     |
| <b>Cheley, F. H.</b><br>Buffalo Roost.   | <b>Tappan, E. M.</b><br>House with the Silver Door.                                |
| <b>Deland, E. D.</b><br>Country Cousins.   | <b>Tomlinson, E. T.</b><br>Young Sharpshooter.                                     |
| <b>Gregor, E. R.</b><br>Camping in the Winter Woods.<br>Camping on Western Trails. | <b>Wells, Carolyn.</b><br>Patty's Social Season.                                   |
| <b>Hill, G. B.</b><br>Young Farmer.  | <b>Wesselhoeft, L. F.</b><br>Laddie.   |
| <b>Hornibrook, Isabel.</b><br>Scout of Today.                                      | <b>West, Roger.</b><br>Midshipman Days.  |

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Quarterly Bulletins

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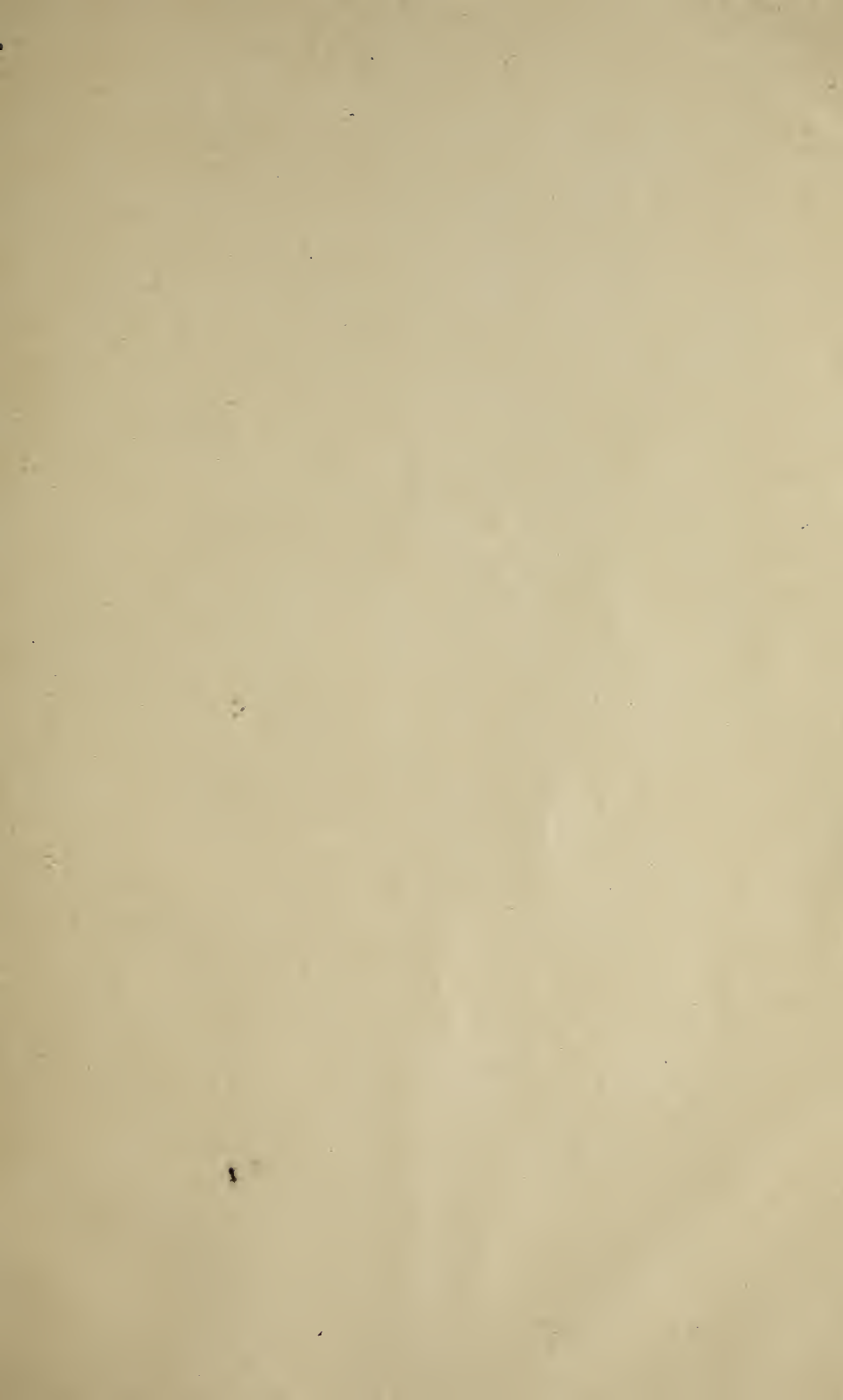
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